MINUTES

Monday, November 3, 2003
3:00 – 4:00 p.m.
Room CL101

Present: M. Winter, D. Deen, P. Fox, R. Kamei, A. Miller, H. Sanchez, R. Shafer

Excused: R. Turner

Guest: Dorrie Fontaine, Associate Dean, Academic Programs, School of Nursing

Chair Winter called the meeting of the Committee on Educational Policy to order on Monday, November 3, 2003 at 3:07 p.m. in Room CL101. A quorum was present.

Approval of Minutes

The minutes of the meeting of September 8, 2003 were approved as submitted.

Chair’s Report

Report from UCEP

• Chair Winter attended the University Committee on Educational Policy Meeting held on October 20, 2003. Chair Winter reported that UCEP was disconcerted with the California Legislature’s decision to eliminate any additional new funding for UC Admissions. Since this decision conflicts with the Master Plan for Education, UCEP conducted preliminary discussions to generate a range of possible measures for dealing with enrollment that will address lack of funding for enrollment growth.

Joint Meeting with the Committee on Courses of Instruction

• Chair Winter reported that the meeting with Professor Mel Heyman has not yet occurred.

Introduction to the Interdisciplinary Instruction Task Force – Dorrie Fontaine, Associate Dean of Academic Programs, School of Nursing

D. Fontaine presented information to the Committee about the Interdisciplinary Instruction Task Force which was formed by the deans of all four schools. The objective of the task force is to promote cohesion among different health professionals while they are still students. Members of this task force include Dorothy Perry, Assistant Dean, Curricular Affairs, School of Dentistry, Brian Alldredge, Professor, School of Pharmacy, Jeff Kilmer, Director of Student and Curricular
Old Business

Report from the Campus-wide Ethics Course Subcommittee – D. Deen & P. Fox
The subcommittee met twice since the last CEP meeting and has conferred with both Patricia Benner, former Chair of CEP, and Vice Chancellor Bainton. VC Bainton suggested that CEP model the proposed ethics course after one that has been developed by Michael Kalichman, Professor, Research Ethics Program at UCSD. Because Professor Kalichman’s ethics course is web-based and contains in-depth information about research integrity, VC Bainton strongly supports adopting this curriculum for UCSF. More information about the course is available at http://www.ethics.ucsd.edu/courses/integrity/about.html.

D. Deen suggested that the ethics course be a required course for both graduate and post-doctoral students. He also suggested that the focus of the course should initially be narrowly tailored by focusing on one or two topics and add more topics in subsequent years.

P. Fox highlighted three primary issues regarding the implementation of this course: (1) On the student level, the focus must be on research; (2) on the faculty level, there needs to be a model; and (3) there needs to be an interdisciplinary backbone. P. Fox suggested that student research should be the initial focus.

The Committee discussed concerns about whether to make the course mandatory and how to educate Principal Investigators about conveying to students the importance of taking an ethics course. The Committee agreed that the course should be mandatory for graduate and post-doctoral students and that it should be web-based with follow-up discussions and case studies.

Chair Winter requested that the subcommittee research the framework of Professor Kalichman’s course and prepare a brief overview of the proposed course to be presented to the Coordinating Committee.

Update on the Development of Web-Based Teaching – M. Winter
Chair Winter reported that David Teitel is still active with the CIT Advisory Committee. D. Teitel requested assistance from any CEP member who is a former member of the Committee of Academic Personnel to help develop evaluation criteria for faculty who are using new teaching technologies. D. Teitel also requested suggestions for courses that can be converted onto WebCT. Chair Winter suggested that the campus-wide ethics course would be a good candidate for WebCT.

Report From the Task Force on the Creation of Bioengineering – D. Shafer
D. Shafer announced that the Task Force submitted its recommendations to the Chair of the Academic Senate. He explained to the Committee that the Bioengineering PhD Program is currently a joint division with UC Berkeley. Although the creation of a department is necessary for funding, concerns have been raised about whether the necessary funds will be available in light of the current budget climate.

New Business
Challenges to Sustaining Subscriptions for Scholarly Publications
Chair Winter asked the Committee about whether it would like to respond to the communication sent out by the University Librarian and Chair of the Committee on Library regarding the licensing negotiations with the scientific and medical publisher, Elsevier. The Committee agreed to issue a statement. Chair Winter will draft a letter and circulate it to the members for comment via email.

There being no further business, Chair Winter adjourned the meeting at 4:55 p.m.

Meeting Attendance Record

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