SCHOOL OF NURSING
FULL FACULTY MEETING
Barbara Drew, RN, PhD, Chair
Friday, October 10, 2003
Room HSW 300, 2:00-3:30 p.m.

The meeting of the School of Nursing Full Faculty was called to order by Chair Drew on October 10, 2003 at 2:00 p.m. in Room HSW 300. A quorum was present.

Approval of the Minutes
The minutes of the May 16, 2003 meeting were approved with minor modifications.

Chair’s Report
• Chair Drew thanked Julia Faucett, Catherine Kelber and Marion Gillen for arranging for the Hot Topic presentation on Violence in the Workplace that immediately preceded the meeting. To heighten awareness and foster further discussion of this issue, there will be a follow-up forum for faculty only on December 12, 2003, from 12 to 1 p.m. in Room N-721.
• Chair Drew encouraged the faculty to communicate with her, their departments, and the Faculty Council members, and introduced those Faculty Council members who were present. This year, the Faculty Council will also be communicating regularly with committee chairs to enhance the flow of information.
• Dean Kathy Dracup has received the American Heart Association’s prestigious Eugene Baunwald Award. The Award will be presented at the November 2003 meeting of the American Heart Association’s Annual Scientific Session in Orlando, Florida. This award is given to recognize outstanding mentorship over decades, and is based on an evaluation of the achievements of those who were mentored by the recipient. This is the first time the Award has been given to a nurse.
• Chair Drew introduced Catherine Wittenberg, the new Chief Nursing Officer (CNO) of the UCSF Medical Center. Ms. Wittenberg was the acting CNO while the search proceeded. Ms. Wittenberg addressed the faculty, indicating that she would like to maintain a tight collaborative relationship between the Medical Center and the School of Nursing, and she invited faculty to participate in clinical activities at the Center.
• Chair Drew updated the faculty on the status of the School of Nursing Strategic Plan, which is currently in draft form. The Chancellor’s Office will be asking each of the schools to prepare a strategic plan. Dean Dracup, Chair Drew, and H. Pinderhughes will meet with Lori Yamauchi, Assistant Vice Chancellor for Advancement and Planning, to determine if any revisions to the draft Strategic Plan will be needed.
• In academic year 2002-03, the Academic Senate Committee on Rules and Jurisdiction completed a comprehensive review of the UCSF Divisional bylaws. This year, the Committee will review the bylaws of the four Schools. The School of Nursing Faculty Council received a communication asking for any proposed amendments to its bylaws. The Faculty Council has reviewed the bylaws and will recommend amendments to the School of Nursing Rules and Jurisdiction Committee (SON R&J). School of Nursing committees will also review bylaws specific to them, and will make recommendations for any amendments to SON R&J.
Faculty Council will review all proposed bylaw amendments and then transmit the proposed amendments to the Divisional Committee on Rules and Jurisdiction. After feedback from the Divisional Committee is received, the amendments will be brought to the Full Faculty for approval.

- Chair Drew congratulated Dr. Marguerite Engler, Department of Physiological Nursing, on being featured on CNN based on the results of her “Early Study.” Dr. Engler reported that a website was developed for her study that was being used for recruitment for the study, and which subjects could also use to follow results of the study.

**Dean’s Report**

- Dean Dracup introduced Mark Boone, Development Officer for the School of Nursing, School of Nursing Development Officer and asked that the departments invite him to their next meetings to discuss development issues.
- There is not yet much information to report about the budget cuts for next year. A donor contributed to a student emergency fund. Student fees have increased by 51% over the last few years.
- Dean Dracup announced that Marylin Dodd is the newest School of Nursing recipient of an endowed chair. There will be a reception for her on October 20, 2003 at 2:30 p.m. in the Lange Room. Dr. Dodd’s former mentee, Jean Bennoliel will introduce Dr. Dodd.
- Diana Mason, Editor in Chief of the American Journal of Nursing will be coming to UCSF and giving a workshop on “Disseminating Research to the Public” on November 19, 2003 from 1:00 to 3:00 p.m. in N-417-423. She will give a lecture on Media and Health Policy on November 20, 2003 from Noon to 1:00 p.m. in N-721.
- The Moore Foundation has identified nursing as its next philanthropic project. UCSF has developed and submitted over 20 concept papers for growth for the MEPN and doctoral programs. The Foundation will decide whether to fund any of these proposals on November 6, 2003.
- Dean Dracup congratulated all School of Nursing faculty members who received promotions in 2002-03, including Susan Kools, Scott Ziehm, Marylin Dodd, Geri Collins-Bride, Susan Janson, and Kit Chesla, who was also inducted into the American Academy of Nursing.

**Associate Deans’ Report**

Zina Mirsky, Associate Dean for Administration, introduced Judy Martin-Holland, the new Assistant Dean for Recruitment and Diversity, and Rosemary Plank, who is now the Nursing Web CT Coordinator.

- Associate Dean Mirsky announced that wearing UCSF ID badges would soon be a mandatory requirement for everyone at UCSF.
- There has been a change in the Academic Personnel Manual (APM), with the addition of a policy governing faculty/student relationships. A new policy governing staff personal relationships will soon be under discussion.
- Associate Dean Mirsky reported that failure to comply with deadlines for putting forward requests for merits and advancements jeopardizes funding for merits and promotions. Initiatives will be introduced to comply with deadlines for putting forward merit and advancement requests.
- There is no concrete information about the budget as yet, but further budget reductions are likely. Associate Dean Mirsky will be working with the School of Nursing Faculty Council about the decision-making processes for contingency planning.
- The School of Nursing has received funding from the federal Human Resources and Services Administration (HRSA) nurse/faculty loan program. The program encourages students to take on faculty roles and responsibilities by providing loans to students who will become faculty members.
Geri Padilla, Associate Dean for Research reported on the following issues:

- The system for web-based course evaluation is ready for beta testing. It is anticipated that testing will take place all year and that the system will be put into effect in Fall 2004.
- The School of Nursing Research website has been completed and will soon be operational. Input for the website was sought for all groups, programs, collaborators and centers. The website will only be available for use by the department of Social and Behavioral Sciences, the Institute for Health and Aging, and faculty and students at the Parnassus campus. The website will be available on laboratory computers to facilitate student access. Associate Dean Padilla thanked the faculty for its help in completing the website.
- The School of Nursing conducted a research survey to investigate the research climate within the School. The survey has been circulated to departments for feedback. The survey will be revised to reflect feedback received.
- Associate Dean Padilla receives quarterly reports from UCSF Contracts and Grants, based on data supplied by the departments. Between July 1, 2002 and June 30, 2003, the School of Nursing brought in over $35 million from extramural grants, including UCSF grants.
- There is a UC Research listserv which is used for announcements relating to research. Faculty were encouraged to advise Associate Dean Padilla (415-476-1763 or geraldine.padilla@nursing.ucsf.edu) or Ron Slaughter (415-476-2764 or rob.slaughter@nursing.ucsf.edu) if they wanted to be included in the listserv.
- Sharon Lee, Administrative Analyst in the School of Nursing Dean’s Office is out on maternity leave until December 2003.

Assistant Dean’s Report

Scott Ziehm, Assistant Dean for Master’s Entry Program in Nursing (MEPN), announced that the last class of MEPN students had achieved a 100% pass rate on the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Assistant Dean Ziehm acknowledged the following MEPN faculty who taught the students, as follows: Sarah Cox (Family Health Care Nursing); Erika Madrid and Kathy Shook (Community Health Systems); and Lisa Day and Mary Scott (Physiological Nursing. This year, there were over 450 applications for the MEPN program.

Department Reports

Community Health Systems
Julia Faucett is the new chair of the department. Two new faculty members will join the department in January 2004.

Family Health Care Nursing
Brenda Roberts, Vice Chair of the Department, introduced two new faculty members: Jyu-Lin Chen and Roberta Rehm. Dr. Chen was a doctoral student at UCSF, is now an Assistant Professor. Dr. Rehm was an Assistant Clinical Professor approximately five years ago, but is now ladder rank.

Physiological Nursing
Two new faculty members have joined the department: Claire Sommargren, a former UCSF graduate student, is an Assistant Adjunct Professor, and Glenna Dowling, who is an Associate Professor.

Social & Behavioral Sciences
Pat Benner encouraged faculty to attend the upcoming lectures by Diana Mason, which are being sponsored by the School of Nursing and the Department of Social and Behavioral Sciences.
Committee/School Reports: School of Nursing

Faculty Practice Committee

- Nancy Donaldson, Associate Dean for Practice and Director, UCSF Stanford Center for Research and Innovation in Patient Care, reported on the ongoing work of the Faculty Practice Committee (FPC), chaired by Pilar Bernal de Pheils. The School of Nursing has a tradition of interdisciplinary collaboration in faculty practice activities. The School is highly self-directed in risk management issues. In 1995, the UCSF School of Nursing created definitions of Faculty Practice. See Attachment 1. In 2002-03, the School of Nursing experienced its first litigation involving faculty practice, and the FPC was charged by the Dean with enhancing the support structure for faculty practice. In 2003-04, the FPC is focusing on risk reduction and compliance for services directly sponsored or contracted with the School of Nursing, and strengthening credentialing processes. The FPC established a subcommittee, the Committee on Interdisciplinary Practice (CIDP), chaired by Gerri Collins-Bride, to ensure compliance with standards of the Board of Registered Nursing (BRN). The FPC also developed eight standards for Faculty Practice.

- Barbara Burgel, member of the FPC, explained that the policies and procedures of the CIDP are required to be approved by the full faculty because the CIDP is a subcommittee of the FPC, a standing committee of the School. A proposed Charter of the CIDP and proposed UCSF Nursing Faculty Practice Standards were presented and discussed. Several changes were suggested to the Charter. The full faculty approved the Faculty Practice Standards, and the Charter as amended. See Attachments 2, 3.

Committee Reports: Academic Senate/Campus-Wide

Academic Senate Committee on Equal Opportunity

Ruth Malone, Chair of the Committee on Equal Opportunity, discussed the Search Committee Ambassador Program, an important initiative developed by the Committee to enhance the diversity of faculty candidate pools. The Program was funded as a two-year pilot, starting in 2003-04. The Committee is in the process of developing job descriptions for a part-time faculty position and a full-time staff analyst position. There is sufficient funding for 20% release time for a senior faculty member, who will provide guidance and oversight for the Program. Any interested faculty members should contact Ruth Malone at 476-3273 or rmalone@itsa.ucsf.edu.

Consent Calendar

The Consent Calendar was unanimously approved without changes. See Attachment 4.

Old Business

Nancy Donaldson announced that Research Day would be held on October 30, 2003, at the South San Francisco Conference Center.

The meeting was adjourned at 3:25 p.m.
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