For 2003-2004 the Committee on Committees will be making a total of approximately 40 appointments to most UCSF Divisional and some Systemwide Academic Senate Committees. Please indicate your preference for participation on the committees described in the survey. It is very helpful to the members of the Committee on Committees if you include a brief explanation as to why you are interested in serving on a committee.

1. Please provide the following personal information.

   Last Name
   _______________________________

   First Name
   _______________________________

   Degree(s)
   _______________________________

   Academic Title
   _______________________________

   Best Phone Number for Contact
   _______________________________

   Email Address
   _______________________________

   School
   _______________________________

   Primary Department
   _______________________________

2. Primary Location

   Please Select
   □ Parnassus Heights
   □ SFGH
   □ VAMC
   □ Laurel Heights
   □ MCB
   □ Fresno
   □ Mount Zion
3. Will you be on leave during any part of the following academic years?

<table>
<thead>
<tr>
<th>Year</th>
<th>Yes</th>
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<td>2003-2004</td>
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<td>2005-2006</td>
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Below please find a list of committees which will be accepting new members for terms beginning 2003-2004. For each committee, please carefully read the accompanying description of its work and purview and indicate your level of interest in serving. The term for each of the UCSF Academic Senate committees is three years. Attendance is expected and continued membership will depend on active participation.

It is extremely helpful to the Committee on Committees if you include comments to indicate why you want to serve on each of the committees.

UCSF DIVISION SENATE COMMITTEES

4. COMMITTEE ON ACADEMIC FREEDOM - This Committee reviews policies and issues as they affect the academic freedom of UCSF faculty. This Committee meets approximately once a month for one hour meetings.

Please indicate your level of interest in serving on this committee.

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<th>Extremely Interested</th>
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Reasons for Wanting to Serve on this Committee
5. COMMITTEE ON ACADEMIC PERSONNEL - This Committee makes recommendations to the Vice-Chancellor for Academic Affairs regarding appointments, promotions, merit advancements, changes in series, appraisals, terminations, appeals of personnel actions and related matters. The Committee reviews academic personnel policy issues from the Division and/or systemwide Academic Senate. This Committee meets approximately 40 times a year on Monday afternoons from 12:30 - 3:00 and two-three hours of preparation is required for each meeting. Examples of ongoing policy issues include assessment of the stewardship review process and recommendations for its improvement, analysis of promotion criteria across departments and schools, implementation of checklist for new hires, and advocacy for implementation of a career review process. **Only faculty who have appointments at the full professor level and have a history of service with the Academic Senate will be considered for these appointments.**

Please indicate your level of interest in serving on this committee.

- Extremely Interested
- Interested
- Not Interested

Please mark your choice.

Reasons for Wanting to Serve on this Committee

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6. COMMITTEE ON ACADEMIC PLANNING AND BUDGET - This Committee actively interfaces with the Chancellor's Executive Budget Committee, the budget office and appropriate Vice-Chancellors as it assesses long- and short-range projects and campus-wide planning and budgetary decisions that may impact the academic mission of UCSF. Towards this end the Committee, working with School Faculty Councils, confers with and advises the Senate, the Chancellor and administrative officers. The Committee reviews issues brought forward by the Division, systemwide, and campus administration. The Committee meets 12 times a year for approximately 2 hours and has special meetings as necessary (usually 1-2 per academic year). Examples of ongoing policy issues include increasing involvement in campus long-range planning, especially with regard to the amendment of the campus Long Range Plan that is focusing on hospital replacement, and increasing involvement in the assessment of and recommendation regarding the Schools' and other campus unit budget requests that may have a campus-wide impact.

Please indicate your level of interest in serving on this committee.

- Extremely Interested
- Interested
- Not Interested

Reasons for Wanting to Serve on this Committee

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7. COMMITTEE ON CLINICAL AFFAIRS - This Committee is charged with review of all policies and matters regarding the clinical enterprises at UCSF that relate to or affect the academic mission of the University. This Committee meets each month for two hours. The Committee is currently focused on the myriad policy issues arising in connection with short-term strategic planning for the UCSF Medical Center including the proposed re-opening of Mt.Zion
surgical services, information technology interface for clinical faculty with the Medical Center, and the long-term planning associated with the replacement of Moffitt-Long Hospital.

Please indicate your level of interest in serving on this committee.

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Reasons for Wanting to Serve on this Committee

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8. COMMITTEE ON COURSES OF INSTRUCTION - This Committee has responsibility for approving all courses offered at the UCSF campus. Annually, it adjudicates approximately 250 applications for institution, modification, or deletion of courses in all Schools and identifies courses where interdisciplinary instruction could be facilitated. It also reviews and makes recommendations on all Instructional Training Grants. This Committee meets approximately 6 times a year for two hour meetings.

Please indicate your level of interest in serving on this committee.

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Reasons for Wanting to Serve on this Committee

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9. COMMITTEE ON EDUCATIONAL POLICY - This Committee addresses campus-wide matters involving establishment and removal of curricula, schools, institutes, departments as well as legislative or administrative policies involving questions of educational policy. This Committee meets approximately 10 times a year for a one hour meeting. The Committee is currently involved in issues surrounding interdisciplinary courses across Schools, review of the California Master Plan for Education, technology for teaching, and classroom and other resource allocation.

Please indicate your level of interest in serving on this committee.

Extremely Interested   Interested   Not Interested

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Reasons for Wanting to Serve on this Committee

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10. COMMITTEE ON EQUAL OPPORTUNITY - This Committee reviews, reports on, and makes recommendations regarding the implications of various issues relating to gender equity and underrepresented groups. The Committee also evaluates proposals and makes recommendations to the Vice-Chancellor for Academic Affairs regarding recipients of Faculty
Development Awards, which are small grants aimed at assisting faculty who have faced obstacles in their career development. As needed, the Committee revises and updates "Advancement and Promotion at UCSF - A Faculty Handbook for Success". The Committee meets every month for two hours. Examples of ongoing policy issues include assessment of and recommendations regarding search committees and the search process on campus. The Committee is currently working on the 2003 Edition of the Faculty Handbook.

Please indicate your level of interest in serving on this committee.

Extremely Interested  Interested  Not Interested

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Reasons for Wanting to Serve on this Committee

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11. COMMITTEE ON FACULTY WELFARE - This Committee studies and reviews issues, and reports and makes recommendations relative to housing, parking, childcare, health and retirement benefits, general welfare and intra-group relationships of the faculty, staff and students of UCSF. The Committee meets approximately 10 times a year for one hour. Examples of ongoing issues include parking, concerns at Mt.Zion, access to healthcare, retirement benefits, housing, childcare and the impact of new developments at Mission Bay. Membership includes an appointment of at least one Emeritus faculty.

Please indicate your level of interest in serving on this committee.

Extremely Interested  Interested  Not Interested

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12. GRADUATE COUNCIL - The Graduate Council makes recommendations to the systemwide Coordinating Committee on Graduate Affairs concerning new UCSF programs for existing graduate degrees and the establishment of new degrees. It reports on existing graduate academic programs and conferring of such degrees, and advises the Chancellor concerning graduate academic matters. The Graduate Council awards all University Fellowship and Graduate Scholarships to students enrolled in the Graduate Division and sets standards for the appointment of postdoctoral scholars. This Committee meets approximately 8 times a year for two hour meetings.

Please indicate your level of interest in serving on this committee.

Extremely Interested  Interested  Not Interested

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Reasons for Wanting to Serve on this Committee

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13. LIBRARY COMMITTEE - This Committee advises the campus and library administration regarding a wide spectrum of campus library issues and policies including acquisitions, circulation, facilities, and special projects. This Committee meets approximately 10 times a year for one and a half hour meetings. Examples of ongoing policy issues include implementation and monitoring of strategic goals for the allocation of library space at Parnassus as well as securing additional library space at Mission Bay. The Committee also works closely with the library staff to stay abreast of ongoing activities associated with the development of the Digital Library.

Please indicate your level of interest in serving on this committee.

Extremely Interested  Interested  Not Interested

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Reasons for Wanting to Serve on this Committee

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14. COMMITTEE ON PRIVILEGE AND TENURE - This Committee addresses all disciplinary, grievance or early termination matters affecting privilege or tenure of all members of the Academic Senate or officers of instruction in the San Francisco Division or on an as needed basis. It can conduct hearings in individual cases and in all instances accords the person whose case is being considered an opportunity to be heard on his or her own behalf before a decision is rendered. This Committee meets on call when needed; approximately 3 - 15 times a year. **Only faculty who have appointments at the full professor level, and who have history of service with the Academic Senate will be considered for this appointment.**

Please indicate your level of interest in serving on this committee.
Extremely Interested  Interested  Not Interested

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Reasons for Wanting to Serve on this Committee

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15. COMMITTEE ON RESEARCH - This Committee reviews and funds applications for individual investigator and shared equipment grants and participates in making recommendations for faculty scholar programs. The Committee selects the annual Faculty Research Lecturer and the Distinguished Clinical Research Lecturer. The Committee reviews and makes recommendations on division and systemwide policies, proposals, and legislation pertaining to research. This committee meets approximately 8 times a year for two hour meetings and three times a year for six hour meetings.

Please indicate your level of interest in serving on this committee.

Extremely Interested  Interested  Not Interested

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Reasons for Wanting to Serve on this Committee

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16. COMMITTEE ON RULES AND JURISDICTION - This Committee exercises formal supervision over all modifications of Divisional legislation proposed by standing committees or members of the Division. The Committee reviews and certifies that the proposed legislation is consonant with the Bylaws and Regulations of the Academic Senate prior to submission to the Division for approval. The Committee also reviews and certifies all modifications in legislation proposed by the Faculties of the Schools prior to its approval by the Faculties. Additionally, the Committee reviews policies brought forward by the Division or systemwide. This Committee meets approximately 10 - 12 times a year.

Please indicate your level of interest in serving on this committee.

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Reasons for Wanting to Serve on this Committee

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17. TASK FORCES AND AD HOC COMMITTEES - Please indicate whether you would be willing to serve on an Ad Hoc Committee or Task Force during the year 2003 - 2004. If yes, please indicate areas of interest.

Yes        No
UC SYSTEMWIDE SENATE COMMITTEES

18. DELEGATES TO ASSEMBLY OF ACADEMIC SENATE - Faculty are selected to serve as representatives of the UCSF Academic Senate Division at three - four general Assembly meetings where Statewide Senate Committees report on actions, legislation and other recommendations. This appointment requires attendance at all meetings, bimonthly meetings of the Academic Senate Coordinating Committee, and may require travel to other UC campuses.

Please indicate your level of interest in serving on this committee.

Extremely Interested  

Interested  

Not Interested  

Reasons for Wanting to Serve on this Committee
19. BOARD OF ADMISSIONS AND RELATIONS WITH SCHOOLS - This committee advises the President and appropriate agencies of the Senate on matters relating to admissions of undergraduate students. Appointments to this committee are for three year terms. The committee meets at the Office of the President in Oakland from approximately 10am-4pm a minimum of 11 times a year, with two or three 2 day meetings.

Please indicate your level of interest in serving on this committee.

- Extremely Interested
- Interested
- Not Interested

Reasons for Wanting to Serve on this Committee

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20. SENATE EDITORIAL COMMITTEE - This committee reviews manuscripts as well as associated documents bearing on the quality and significance of material proposed for publication by the University of California Press, Berkeley, Los Angeles, and London. The committee has sole authority to allow use of the University imprints, "University of California Press, Berkeley, Los Angeles, and London". Appointments to this committee are for a term of service from July 1 to June 30 of the following year, five years of continuous service being the maximum. The committee meets eight (8) times a year at the Office of the President in Oakland, generally from 10am-4pm and also requires an extensive amount of reading in preparation for meetings.
Please indicate your level of interest in serving on this committee.

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Reasons for Wanting to Serve on this Committee

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21. EDUCATION ABROAD PROGRAM - This committee represents the Senate and advises the President on matters relating to continuing review of the Education Abroad Program and its policies; future development of the Education Abroad Program, including modification of the programs of existing Study Centers and establishment of new Study Centers; selection of Study Center Directors and Associate Directors; promotion of effective communication between the Education Abroad Program and the constituencies it serves on the several campuses. The committee also authorizes and supervises all courses and curricula in the Education Abroad Program and conducts academic reviews of new Study Centers and Programs regular reviews of all centers and programs. Appointments to this committee are for three years. The committee meets at the Office of the President in Oakland from approximately 10am-4pm four(4) times a year with at least one two-day meeting.

Please indicate your level of interest in serving on this committee.

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Reasons for Wanting to Serve on this Committee
22. COMMITTEE ON INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS POLICY - This is a committee that represents the Senate in all matters of instruction and research policy involving the use of information technology and telecommunications and advises the President concerning the acquisition and use of information and telecommunications technology at the University either at its own initiative or at the President's request. The appointment is a two-year appointment and would require several meetings throughout the year at the Office of the President in Oakland, generally from 10am-4pm.

Please indicate your level of interest in serving on this committee.

- Extremely Interested
- Interested
- Not Interested

Reasons for Wanting to Serve on this Committee

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23. PREPARATORY EDUCATION - This committee advises the President and appropriate
agencies of the Senate on matters relating to preparatory and remedial education. Appointments to this committee are for two year terms. The committee meets at the Office of the President in Oakland from approximately 10am-4pm, three (3) times a year.

Please indicate your level of interest in serving on this committee.

- Extremely Interested
- Interested
- Not Interested

Reasons for Wanting to Serve on this Committee

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This form must be returned to the Academic Senate Office, Box 0764 or Faxed to 476-9683 No later than Monday April 28, 2003