COMMITTEE ON RULES AND JURISDICTION
Julia Faucett, RN, PhD, Chair

MINUTES
Meeting of September 13, 2002

PRESENT: J. Faucett, S. Miller, J. Olson, C. Portillo, S. Seiff, J. Shamim,

ABSENT: S. Eakle, L. Ponton

GUESTS: Tamara Maimon

The Committee on Rules and Jurisdiction was called to order by Chair Faucett on September 13, 2002 at 12:00 PM in S-30. A quorum was present.

Introductions
Chair Faucett invited attendees to introduce themselves.

Chair’s Report
Chair Faucett presented a draft communication to Dean Attkisson requesting clarification of Regents Standing Order 15.1, which states in relevant part that “Members of the faculties of professional schools offering courses at the graduate level only shall be members also of the Academic Senate, but, in the discretion of the Academic Senate, may be excluded from participation in activities of the Senate that relate to curricula of other schools and colleges of the University.” The Committee seeks to clarify 1) Which courses are defined as “graduate level only” and 2) How this definition would affect each of the Schools if more faculty members were eligible for Academic Senate membership. The letter requests a reply by October 11, 2002.

Chair Faucett reported that during the summer she and Jean Olson reviewed and edited all proposed changes to the division bylaws. Their edits are both editorial and substantive. The substantive edits clarify proposed revisions that the Senate standing committees submitted to the Committee on Rules and Jurisdiction (R&J) last year, and the edits were made in conference with some of the committee chairs. Several other changes open up committee membership to faculty holding appointments in non-Senate series, and these were made in consultation with Division Chair Dan Bikle. In addition, Chair Bikle added a provision that states three unexcused absences per academic year shall be cause for the chair of a committee to recommend a replacement to the Committee on Committees.

The Committee agreed to the following proposed next steps of revising bylaws:

- R&J members will continue to review the bylaws and will provide additional comments.
- After R&J has agreed on a final draft of the proposed bylaws, Judy Dang, Senate Analyst will produce a communication from the committee to the Coordinating Committee that will include an executive summary of the proposed changes and a copy of the most current proposed bylaws.
• The most current proposed bylaws will be presented formally at a Coordinating Committee meeting. Any feedback will be directed to Chair Faucett.

• After the proposed bylaw changes are finalized at the Division level, R&J will transmit them to the University Committee on Rules and Jurisdiction.

**Continued Consideration and Review of Division Bylaws**

The Committee continued to review the bylaw changes that Chair Faucett and Jean Olson proposed. The Committee will continue this review at the next meeting in conjunction with review of Senate Bylaw 35.

**New Business**

• The Committee received a request to add the representative from the Librarians Association of the University of California as an ex officio member of the Library Committee. Tamara Maimon, Director of the Office of the Academic Senate, or the chair of the Library Committee will send a revised draft of the Library Committee bylaws to R&J.

• The Committee discussed the current practice of including permanent guests on some division committees. Chair Faucett requested from the Office of the Academic Senate a list of committees that currently have such guests. Those committees’ bylaws may be revised to include such persons as consultants.

The meeting adjourned at 2:00 p.m.

**Meeting Attendance Record**

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