COMMITTEE ON RULES AND JURISDICTION
Julia Faucett, RN, PhD, Chair

MINUTES
Meeting of March 14, 2003

PRESENT: J. Faucett (Chair), J. Olson, L. Ponton, C. Portillo, J. Shamim

ABSENT: S. Miller (Vice Chair), S. Eakle, S. Seiff

The Committee on Rules and Jurisdiction was called to order by Chair Faucett on March 14, 2003 at 12:00 PM in S-30. A quorum was present.

Approval of Minutes
The minutes of January 10, 2003 and February 14, 2003 were approved with minor corrections.

Chair’s Report
Chair Faucett reported on the division’s approval of the proposed bylaws at the March 5, 2003 division meeting. A discussion relating to the membership requirements in the Committee on Courses of Instruction’s bylaws had clarified that a member from the Graduate Division denotes a faculty member affiliated with graduate programs as opposed to a staff member of the office of the Graduate Division.

Report on Current Grading Policies
At the previous meeting J. Olson had called attention to the variances in grading practices in the School of Medicine which have not been included in Academic Senate Regulation 780 (http://www.ucop.edu/senate/manual/varian.html). The School of Medicine assigns pass or fail grades to students instead of A through F grades in the other schools. Chair Faucett requested that J. Olson provide background information to the Committee via email to assist the Committee’s discussion of this issue via email. J. Olson agreed to inquire with the director of the systemwide Academic Senate on processes for adding the School of Medicine’s grading variance to the Regulation.

Update on UCR&J Review of Proposed Division Bylaws
J. Olson announced that UCR&J has not received the division’s proposed bylaws yet. The division’s Office of the Academic Senate had transmitted the proposal on February 12, 2003 to the director of the systemwide Academic Senate.

Revision to Committee on Privilege and Tenure Bylaws
Subsequent to the division’s approval of the proposed bylaws, the Committee on Privilege and Tenure transmitted a communication to Chair Faucett proposing additional changes to its bylaws. Although the committee’s bylaws refer to Academic Senate bylaws which detail grievance procedures, the committee elected to insert a portion of the referenced bylaws to ensure that the division’s bylaws provide the information directly. The Committee approved the proposal as an editorial change, which will not
require additional division consent. A transmittal to the Committee on Privilege and Tenure will be prepared to communicate R&J’s approval.

**Committee Activities for Remainder of 02-03 Term**

The Committee agreed to conduct future discussions via email unless a critical issue required a meeting. Each of the faculty councils have been requested to submit their proposed bylaws for the Committee’s review in September 2003.

The meeting adjourned at 12:45 p.m.

**Meeting Attendance Record**

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>9/13/02</th>
<th>10/11/02</th>
<th>11/8/02</th>
<th>12/13/02</th>
<th>1/10/03</th>
<th>2/14/03</th>
<th>3/14/03</th>
<th>4/11/03</th>
<th>5/9/03</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Faucett (Chair)</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Susan Miller (Vice Chair)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steve Eakle</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jean Olson</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lynn Ponton</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>CANCELLED</td>
</tr>
<tr>
<td>Carmen Portillo</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stuart Seiff</td>
<td>X</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td>RSVP’d Absence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jina Shamim</td>
<td>X</td>
<td>RSVP’d Absence</td>
<td>Absent</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Senate Staff:
Judy Dang
476-1308
jdang@senate.ucsf.edu