COMMITTEE ON LIBRARY  
Martin London, MD, Chair  

MINUTES  
Meeting of December 3, 2002  

PRESENT: M. London, K. Butter, A. Clarke, C. Kuykendall, D. Rempel,  

EXCUSED: L. Barcellos, M. Dellinges, P. Den Besten, D. Mullins, M. Shetlar,  

GUESTS: J. Kochi, Digital Library Manager  
K. Reavie, Library Educational Coordinator of Clinical Programs,  
E. Slivka, GSA Representative  

The meeting of the Committee on Library was called to order by Chair London on December 3, 2002 at 10:10 a.m. in Room CL 119. A quorum was not present.  

Chair’s Report  
Chair London announced that the Library Committee Chair Transition meeting was on November 5, 2002. M. London and former Chair Janice Humphreys met with Academic Senate Chair Dan Bikle and University Librarian Karen Butter. The meeting addressed the accomplishments of last year’s Committee and the goals for the 2002-2003 Committee. Based on an initiative of the Library Committee, beginning in 2002 departments and organizations which are not a direct function of the Library but who occupy Library space are required to submit an annual report to the University Librarian and the Library Committee (see attached policy). The development of Library Space at Mission Bay was also discussed.  

Librarian’s Report  
K. Butter made the following announcements:  
• Mid-year budget cuts ranging from 2.5 to 5% are anticipated for fiscal year 2002-2003. More information will be available in January 2003. Larger cuts are projected for fiscal year 2003-2004, which could be up to 10% - 20%. K. Butter stated that she would prepare a report addressing the budget cuts and their impact on Library programs and services, and that she will bring significant issues to the Committee for comment. Library usage in the later hours of the day and on weekends will be evaluated to determine if Library hours of operation can be reduced as a way to reduce operating costs.  
• The report on Library space by departments and organizations located in the Library, as requested by the new UCSF Policy on Use of Library Space, will be available at the Committee meeting of January 7, 2003.  

The Library will have a demonstration of “e-scholarship” and “bio-med central.” These programs are used for electronic repositories of teaching materials. The Library is working to create a centralized data
collection of electronic materials which can be used by the owner or others either on the campus or off campus. K. Butter distributed an article from Nature addressing “The Future of Electronic Data” which can be found online at:
http://www.nature.com/cgi-taf/DynaPage.taf?file=/nature/journal/v420/n69

Issues related to ownership of the materials might be of concern with faculty and the Library will work closely with faculty on this project.

Old Business

Consideration of Library Committee Bylaws Regarding Guests
The Committee continued its discussion from the last meeting regarding the role of student representatives on the Committee. GSA Student Representative E. Slivka announced that he would discuss the role of a student representative on the Library Committee with the GSA at a meeting on December 3, 2002. A communication from Chair London will be sent to the GSA and ASUC Presidents for their comment regarding student representatives on the Library Committee. The issue still in question is whether or not student representatives should serve on the Committee as ex-officio members with voting rights.

Identification of Vice Chair for the Library Committee

This item was deferred to the Committee meeting of January 7, 2003.

Process for Faculty Participation in the Design of New Systems

In response to questions about how faculty are consulted when decisions are made about new systems in the library, K. Butter stated that the Library solicits faculty input by the use of focus groups and feasibility studies. The Library is open to suggestions about how to solicit faculty advice in the development of new Library systems.

New Business

J. Kochi, Digital Library Manager distributed an update on Digital Library Resources (see attachment). Starting in January 2003, the Library will have digital access to the Nature Specialist Journals. Two new additional titles that will be added as of January 2003 are Pediatric Diabetes and Traffic. In addition to online journals, the Library offers access to online databases such as the CRC Press collection of handbooks and the MICROMEDEX® HealthCare Series, full-text drug databases covering chemical, pharmaceutical, and related biological substances used in clinical patient care. The database includes teratogenicity, toxicology, and alternative medicine.

There being no further business, the meeting was adjourned at 11:30 a.m.

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* Effective October 9, 2002
** Effective November 5, 2002
*** Effective December 3, 2002

A – Absent  
X – Present  
EX – Excused Absent

Senate staff:  
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