COMMITTEE ON LIBRARY
Martin London, MD, Chair

MINUTES - DRAFT
Meeting of October 9, 2002

PRESENT: M. London, Librarian K. Butter, P. Den Besten, D. Mullins, D. Rempel

ABSENT: A. Clarke, M. Dellinges, M. Shetlar.

GUESTS: C. Kuykendall, LAUC Representative, J. Blackwell, Special Assistant to the University Librarian

The meeting of the Committee on Library was called to order by Chair London on October 9, 2002 at 12:10 p.m. in Room CL 101. A quorum was present.

Minutes

The minutes of the meeting on June 12, 2002 were approved by e-mail.

Chair’s Report

Chair London announced that Linda Mitteness, Vice Chair of the Library Committee has resigned. Members were asked to e-mail suggestions for a new Vice Chair to P. Den Besten, who is also Chair of the Committee on Committees.

The Chair polled the attending Committee members regarding a standing meeting time for the Committee and the Committee agreed that it will meet on the first Tuesday of each month from 10:00 a.m. to 12:00 p.m.

Librarian’s Report/Announcements

K. Butter reported the following:

- The development of the Library in Building 24 at Mission Bay is scheduled to open January 6, 2003 if the furniture is in place. A librarian will have scheduled hours at the Mission Bay location. Library support will be available from the Parnassus location.
- The Mission Bay Library will accommodate 1,000 book volumes. The final list of books and journals to order is in process. Some archives may not be located at both library locations.
- The construction on the third floor is nearly complete. New tables and network connections will be available on the west side. In December 2002, the Department of Anthropology, History, and Social Medicine will acquire office space on the fifth floor of the Library for the use of medical technology.
• The Legacy Tobacco Documents Library has completed its move into the Kalmanovitz Library. The Tobacco Library houses industry documents and a digital library.
• K. Butter stated that she is still waiting for two annual report from non-library units occupying Library space. Non Library units occupying Library space will be reevaluated every five years.

Old Business

Journal Cancellations
Jean Blackwell, Special Assistant to the University Librarian provided an updated on the status of journal cancellations. There were 150 journals targets for cancellation, for which the criteria was journals costing over $10,000 per year and journals with low usage rates costing over $1,000 per year. A survey was sent to the faculty and 80 responses were received. From these 80 responses, 17 journals were removed from the cancellation lists.

Many of the cancelled journals are available electronically, but some expressed with regards to retention of the journals since the publisher is the owner of the electronic file. To address this concern, print copies provided by the publishers for electronic subscriptions would be archived.

The other concern regarding electronic journals is the quality of imaging. Some field require the printed journal due to better imaging from the printed process.

Library Virtual Tour
The virtual tour of the Library is not yet ready. It is expected to become available sometime in November 2002.

GALEN Redesign
K. Butter reported that the redesign of GALEN is moving forward. The updated version is scheduled for release in January 2003.

New Business

The Committee considered the request to add C. Kuykendall as the LAUC Representative to the Committee, and also discussed the need to appoint student representatives. The Committee will consider these matters further at the next meeting.

There being no further business, the meeting was adjourned at 12:55 p.m.

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A – Absent  X – Present  EX – Excused Absent

Senate Staff:
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