COMMITTEE ON LIBRARY
Martin London, MD, Chair

MINUTES
Meeting of March 4, 2003


EXCUSED: P. Den Besten, C. Kuykendall, D. Mullins

GUESTS: J. Kochi, Digital Library Manager

The meeting of the Committee on Library was called to order by Chair London on March 4, 2003 at 10:10 a.m. in Room CL 119.

Approval of the Minutes

The minutes of the meetings of November 4, 2002 and December 3, 2002 were unanimously approved.

Chair’s Report

• The Committee is investigating holding an upcoming meeting at the new Mission Bay Library.
• The Committee has not been informed as to whether a student representative to the Committee should serve as an ex-officio member or can have voting rights. Academic Senate staff will investigate this question

Librarian’s Report

• Mission Bay Library opened on March 3, 2003. All of the resources are not yet in place, but the library is available for use.
• Dan Greenstein from the California Digital Library (CDL) will attend the April Library Committee meeting to give a presentation on CDL initiatives and answer any questions.
• The Library will soon be submitting lists of current subscriptions to the faculty to request feedback on new journals desired, possible cancellations, and potential transfer from print to electronic subscriptions.
Library Security – K. Butter

UCSF’s Parnassus campus is examining current security practices and the issue of building access. K. Butter has met with Vice-Chancellor Dorothy Bainton to discuss library security, and possible new measures suggested include sign-in sheets or key cards. The Committee made other suggestions, including comprehensive bag searches or random bag searches. Committee members stressed the importance of balancing security needs with the desire to maintain open, unrestricted public access. K. Butter indicated that she would survey her colleagues system-wide in regards to any recent increases in security measures. K. Butter also noted that the library is subject to new requirements about government access to personal information as a result of the recently-passed Patriot Act. She will prepare a presentation on its impact for the Library at an upcoming meeting.

Budget Update – K. Butter

K. Butter distributed a handout entitled Principles to Guide Budget Cuts, which detailed nine premises under which the Library is working to determine the nature of potential budget cuts. UCSF is anticipating a cut of up to $15 million in FY 2003-04, and the Library is planning for an 8.5% reduction in its permanent budget. Library staff, the Library Committee, and other campus constituencies will be consulted as the Library creates a reduction plan to present to the Executive Budget Committee.

Committee members suggested the idea of introducing scanners to the Library to cut down on photocopying costs, under the assumption that people could distribute information electronically rather than by hard copy.

Update on Redesign of GALEN – J. Kochi, Manager of the UCSF Digital Library

J. Kochi reported on the progress of the redesign of the UCSF Library website (GALEN), a process which has been ongoing for over a year in an attempt to make the site more accessible. Changes will include more user-friendly groupings, sidebar links, color coding, and a virtual tour. The Library is also working to provide easier access to various databases and other information sources. Kochi indicated that the system should be on-line by the end of March, 2003.

New Business

Departmental Contracts with Database Providers – D. Rempel

D. Rempel expressed concern about the lack of coordination between Departments in regards to contracts with database providers.
There being no further business, the meeting was adjourned at 11:30 a.m.

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* Effective October 9, 2002  
**Effective November 5, 2002  
***Effective December 3, 2002

A – Absent  
X – Present  
EX – Excused Absent

Senate staff:  
Erica Jamin  
514-2696  
ejamin@senate.ucsf.edu