GRADUATE COUNCIL
Burt Feuerstein, M.D., Ph.D., Chair

MINUTES
Monday, May 5, 2003

PRESENT: B. Feuerstein, S. Majumdar, C. Attkisson, P. Calarco L. Chafetz, F. Chehab, D. Fortin, D. Kroetz, G. Marshall

ABSENT: M. Gillen, A. Johnson, N. Lane, R. Price, T. Scanlan

GUESTS: J. Dang, C. Des Jarlais, J. Lohr

The Graduate Council was called to order by Chair Feuerstein on May 5, 2003, at 2:00 p.m. in S-118. A quorum was present.

Approval of Minutes
Minutes of March 3, 2003 were approved unanimously and with no changes.

Chair’s Report:
Chair Feuerstein announced that the graduation ceremony for graduate division students will be held on May 16, 2003 at 10 AM in Cole Hall.

The Council received information regarding a proposal from the joint UCSF/UC Berkeley Graduate Group in Bioengineering to allow all students in the program to participate in a designated emphasis in nanotechnology planned at UC Berkeley. As the Bioengineering Graduate group is a joint group, the proposal needs to be endorsed on both campuses. This designated emphasis will provide means for students from participating graduate groups to have access to a range of coursework, follow a core curriculum and interact about common interests in nanotechnology. The Council agreed to a thorough review of the proposal once it has been received. This would be the first example of UCSF students participating in a designated emphasis.

Chair Feuerstein drew the Council’s attention to the following reports:

• “Report to Coordinating Committee April 4, 2003 UCSF Course Review Process”
• “Climate for Faculty” report from the Chancellor’s Task Force on Faculty Life at UCSF: UCSF had conducted a survey regarding the campus’ climate for faculty among all paid faculty during the fall of 2001. After publication of the results in April 2002, Chancellor Bishop convened the task force to review the report and provide recommendations based on those results. This report is located at the Academic Senate website (www.ucsf.edu/senate).
• Draft “Report of the UCSF Academic Senate Task Force on Conflict of Interest”: This report will be available upon completion.
• “UC Health Sciences Task Force Report - Recommendations for Improving Retirement Benefits for UC Health Sciences Faculty”: A systemwide Academic Senate task force was convened to evaluate the competitiveness of UC health sciences faculty retirement and offer recommendations. Faculty may comment on the report and return feedback to Dan Bikle, chair
of the San Francisco Division Academic Senate. This report is located at the Academic Senate website (www.ucsf.edu/senate).

In addition, Senate Chair Bikle has also engaged in efforts to standardize the Academic Senate’s role in the campus review process for academic programs, organized research units (ORUs) and stewardship for those ORUs. Planning for these reviews still needs to be completed. The Academic Senate Office is planning a town hall meeting to receive feedback from faculty members on the Long Range Development Plan Amendment. As a member of the Clinical Affairs Committee, Chair Feuerstein reported that the committee is continuing discussion of reductions in residency hours as mandated by the state legislature, information technology, and the Mt. Zion strategic plan.

**Vice Chair and CCGA Chair Rep Report:**
Vice Chair Majumdar reported that at the most recent meeting of the CCGA discussions primarily involved lengthening the term for CCGA representatives, revising Academic Personnel Manual (APM) 010 on academic freedom, and large numbers of proposals for joint UC/CSU programs.

**Dean’s Report:**
Dean Attkisson reported that additional budget information will become available in mid-May, when the Governor will issue the "May Revision" updating revenue forecasts and expenditure proposals. Current information suggests that UC will take new cuts ranging between $80-400 million. Additional student fee increases beyond the hikes initiated in December 2002 will be discussed at the next Regents meeting this month. Graduate and professional outreach funds have been restored for the current fiscal year. These funds were originally reduced by 50% for UCSF. Financial support funding for students will be decreased due to budget reductions and elimination of support from the Howard Hughes Medical Institute. The Dean has significant misgivings regarding graduate student funding in the current climate.

**GSA Report:**
D. Fortin reported on the success of the wine-tasting social event at Mission Bay recently held to encourage graduate student participation in the association. The biennial “Celebrate UCSF” event will be held in February 2004 at the Asian Art Museum. The GSA and the Graduate Division Alumni Association awarded the Outstanding Faculty Mentorship Award to Didier Stainier, associate professor in the Department of Biochemistry and Biophysics.

**PSA Report:**
The PSA representative was not present. However, C. DesJarlais reported that the systemwide Council of Postgraduate Scholars Association is focusing on mentoring issues.

**Old Business**
- Draft Mentoring Guidelines from the Postdoctoral Scholar Sub-Committee
  C. Des Jarlais provided via email revisions to the guidelines according to the Council’s feedback. The Council agreed to transmit the draft guidelines to the Academic Senate for comment. Because APM 390 governing postgraduate scholars has not been finalized, the draft will not yet include this information. Chair Feuerstein appointed C. DesJarlais to present the draft guidelines at the next Academic Senate Coordinating Committee meeting.
- Review of Campus Five Year Perspective
  The draft Campus Five Year Perspective was reviewed by four Academic Senate members: Tom Scanlan (Graduate Council), Dennis Deen (Committee on Educational Policy), Marguerite
Engler (Committee on Academic Planning and Budget), and Jeff Lansman (Committee on Research). The transmittal was distributed to Council members via email.

**New Business**

- **Review of APM 310 and 311**
  The Committee on Academic Personnel, Graduate Council, and the Committee on Academic Planning & Budget were asked to review and comment on the proposed changes to Academic Personnel Manual (APM) sections 310 (Professional Research) and a new 311 (proposed new Project (e.g., Scientist) series. L. Chafetz and N. Lane represented the Council for the review and supported these proposals with the request that clarification be provided on the difference between the Project (e.g. Scientist) series and the current Professional Researcher series. The transmittal was distributed to Council members via email.

- **Review of MRUs**
  The Council, along with the Committee on Academic Planning and Budget and the Committee on Research, was requested to review three multiple research units: the UC Institute on Global Conflict and Cooperation (IGCC); the UC Institute for Mexico and the United States (UC MEXUS); and the UC Linguistic Minority Research Institute (LMRI). L. Chafetz had offered to serve on the review committee for the LMRI review. Chair Feuerstein will appoint two other Council members to review the other MRUs.

- **Proposed ORU for the Institute of Global Health**
  The Council, the Committee on Academic Planning and Budget, and the Committee on Research were requested to review the proposal for an organized research unit at UCSF, the Institute of Global Health. D. Kroetz and G. Marshall had volunteered to represent the Council.

- **Term of Appointment as CCGA Representative**
  S. Majumdar offered background information on the issue by stating that the systemwide Academic Senate is currently proposing revisions to its bylaws, which include a proposal to establish a standard two-year term for committee members. At the UCSF division level the Council’s bylaws designates that the Council vice chair will succeed the chair and the vice chair is the CCGA representative. If the proposal is accepted, the CCGA representative/vice chair will serve again as CCGA representative while serving as chair. The Council raised concern that this additional duty would be burdensome to the chair. In addition, the Council agreed that the vice chair’s experience as the CCGA representative was valuable in his/her duties as chair. S. Majumdar agreed to transmit the Council’s opinion that the CCGA representative should hold a one-year term.

The meeting was adjourned at 3:35 p.m.

Submitted by:
Judy Dang
Sr. Administrative Analyst

**Meeting Attendance Record**

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