Chair Benner called the meeting of the Committee on Educational Policy to order on Monday, November 18, 2002 at 9:10 a.m. in Room S30. A quorum was present.

**Approval of Minutes**
The approval of the minutes of the October 14, 2002 meeting will be done at the next Committee meeting.

**Chair’s Report**
No report.

**Systemwide Educational Policy Committee Report – Rebecca Turner**

R. Turner reported on the following from the System-wide Education Policy Committee of November 4, 2002:

- Concerns about the writing quality of students were discussed, including a discussion indicating that most UC faculty are not trained on how to teach better writing skills.
- The Librarian Association of the University of California has a Task Force on Information Literacy. This Task Force will focus on how to teach students to determine the validity of the information available on the internet.
- Students at the undergraduate level continue to have problems with core science courses, in particular, chemistry and physics. These problems potentially discourage students from pursuing careers in the sciences.
- All Divisional Education Policy Committees have been asked to prepare a statement for the Systemwide Educational Policy Committee on the developments and perspectives on what constitutes a course, workload issues, and how to market the University as a world class research institution.
Old Business

Continued Discussion of the UC Response to the Master Plan for Education

The Committee continued discussion on the preparation of a white paper addressing the new Master Plan for Education which would be transmitted to UCEP. Committee members were asked to review the UC Response to the Master Plan located on the Academic Senate webpage at: http://www.ucsf.edu/senate/2002-2003/f-EDUP-UCresponseToMstrPlan.pdf. The full text of the Master Plan can be found at: http://www.ucop.edu/acadinit/mastplan/mp2002summary.htm.

The Committee decided to highlight the uniqueness of the UCSF campus, noting that it only offers professional and graduate degrees in the health sciences. The Committee indicated that it would address the following issues:

- Most of the graduate courses taught on the UCSF campus are better served and provide more value in a small class setting. The outcomes of the teaching for these courses could be jeopardized if larger class sizes are mandated.

- The University of California needs to maintain its distinction from the State University system as a premiere research institution.

- Teaching, as an intellectual activity, is integral in a research university setting and is distinct from non-research oriented teaching at other universities.

- The Master Plan should not over generalize the uniqueness of the professional schools.

Classroom Advisory Committee

M. Winter, Vice Chair of the Committee on Educational Policy will Chair the Classroom Advisory Committee. The first meeting of the Classroom Advisory Committee will be held on Tuesday, November 26, 2002 in S-318 from 2:00 to 3:30 p.m. The Classroom Advisory Committee will report to the Committee on Educational Policy, but it will be empowered to make recommendations and facilitate changes with the Office of the Registrar.

Joint Meeting of the Committee on Educational Policy and the Committee on Courses of Instruction

A joint meeting is being planned but the date has yet to be determined.

Discussion of Clinical Faculty Representation re: Curriculum Changes in the School of Medicine

Chair Benner deferred this item until the next Committee meeting.

Draft letter to the Committee on Academic Personnel

The Committee has prepared a letter to the UCSF Committee on Academic Personnel (CAP) as a follow-up to one of the recommendations of the May 2002 Symposium of Leaders expressing support for, and requesting CAP to consider the value of interdisciplinary teaching when reviewing faculty promotional packets.
Distance Learning

Chair Benner distributed a draft letter to be sent to each School’s Educational Policy Committee Chair requesting each School’s assistance to help develop portable module lectures or web based lectures.

Student Initiatives

Chair Benner deferred this item until the next Committee meeting.

International Opportunities and Clinical Skills Centers

Chair Benner deferred this item until the next Committee meeting.

There being no new business a Motion was approved to adjourn the meeting at 10:10 a.m.

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