The meeting of the School of Nursing Faculty Council was called to order by Chair Pinderhughes on January 24, 2003 at 9:05 a.m. in Room N-319D.

B. Drew was named the new vice-chair in place of N. Stotts.

Approval of the Minutes

The minutes from the November 22, 2002 meeting were unanimously approved.

Chair’s Announcements

The Chair reported that the criteria listed in the November 22, 2002 Town Hall meeting minutes should serve as a blueprint for the discussion regarding siting the new hospital. He requested that the department representatives bring back similarly organized information from each sub-specialty by February 2003 in order for it to be reported at the March 2003 meeting.

The Strategic Plan is moving forward with four of the five committees having reported back. The Chair’s goal is to provide a draft of the reports at the February Faculty Council meeting and then to the full faculty.

Chair Pinderhughes indicated that he sent a letter regarding the Chancellor’s five year stewardship review. Copies are available upon request.

Dean’s Report

There has been a $1,000,000 bequest from 1930’s alumni Marie Burgess Wilson with undesignated use. The Dean’s suggestion is to create an endowment fund for faculty research. At this time, it is estimated that such an endowment could provide approximately $45,000 per year for this purpose.
The research will be identified as having been funded by this bequest. The proposal has been forwarded for approval. If approved, it was suggested this donation should be publicized as much as possible, particularly to alumni.

At a recent Chancellor’s Executive Committee meeting, C. Atkinsson, Dean of Graduate Studies asked the deans to confer with their faculty regarding a possible enrollment increase. This question is in response to California’s population increase, as well as a nationwide nursing shortage. A School of Nursing proposal was submitted to the Governor in 2001-02, but was not funded at the requested FTE/student ratio. It was suggested that this proposal be resubmitted. The specifics of the proposal include a call for increasing Nursing Education Masters students by 12, MEPN students by 30 with a ratio of 8 students to every faculty FTE. The Dean requested Faculty Council feedback by March 1, 2003, and noted that any enrollment increase proposal is contingent on funding availability.

Alumni Day is April 26, 2003. The Dean requested committee members promote the day within their departments and encourage faculty members to attend. A suggestion was made to include reunions with specific program alumni groups in order to encourage attendance – Z. Mirsky will coordinate any faculty requests to this effect.

Chair Pinderhughes requested a substantive discussion regarding faculty involvement in fundraising at a later date. Specifically, he suggested ensuring that the faculty recognize their role in school fundraising and that they be provided with resources to participate effectively. A suggestion was made that a presentation be given to the faculty that should coincide with the launching of the strategic plan. A discussion to this effect will take place at the May, 2003 full faculty meeting.

**Departmental Reports**

*Family Health Care Nursing – (S. Rankin)*
The Department is still in the process of interviewing chairs.

*Physiological Nursing – (B. Drew)*
Glenna Dowling is joining the faculty.

*Community Health Systems – (C. Portillo)*
The Department is still searching to fill 3 faculty positions – pediatric, neonatal and generic family – as well as P. Jackson’s position.

*Social & Behavioral Sciences – (H. Pinderhughes)*
SBS is having a departmental retreat in April, 2003 to discuss restructure of the core curriculum.

**Student Report**

No report. E. Froelicher will confirm that the student is aware of the meetings.

**Report from School of Nursing Committee Representatives**

*Doctoral Program Council - (K. Chesla)*
There has been a request from Cal State for UCSF to offer doctoral courses, as Cal State cannot offer a Ph.D. without the cooperation of a U.C. This request is being discussed but is not a priority given the budget situation.

There has been a request from students for more clarification regarding the advisor’s role and cross department communication.

The deadline for the instructional improvement grant is February 24, 2003. The relevant website is www.cit.ucsf.edu/grants. Historically, there has not been many applications from the School of Nursing.

Committee on Rules & Jurisdiction
No report.

Research Committee - (C. Portillo)
The Committee is meeting to review applications for the Helen Nahm Research Lecture Award.

MS Program Council - (B. Drew and C. Kelber)
The Committee is discussing best practices around students who are struggling clinically.

Education Policy - (H. Pinderhughes)
H. Pinderhughes broached the topic of changing policy in regards to public access to faculty evaluation comments on SEFT forms. This issue will be discussed further at a future Faculty Council meeting.

The Committee is discussing strategies to increase awareness of workplace safety and is considering a briefing with U.C. police on safety procedures in certain circumstances. They are also studying issues of student stress and prevention of stress-related student crime. Any ideas will be brought to the Faculty Council.

Recruitment and Retention Committee - (B. Drew)
The Committee will develop a draft RFP for institutions they would partner with for the baccalaureate.

Report from Divisional and Systemwide Academic Senate Committees

Committee on Research – (K. Chesla)
The Committee has selected the Faculty Research Lecture. The Faculty Council discussed proactive ways to increase SON nominees for this award.

Committee on Equal Opportunity - (S. Rankin)
The Committee has put forth a proposition to create an “Ambassador Program” which would serve as a mechanism to assist with searches and ensure diversity of faculty at UCSF. The proposal was not initially supported for budgetary reasons, but was referred to the Executive Budget Committee this year by Vice Chancellor Bainton for funding consideration. The Equal Opportunity Committee is
undertaking informal interviews with committee chairs to acquire more information and identify best practices for faculty searches.

Committee on Rules & Jurisdiction – (C. Portillo)
The Committee recently completed revision of Senate Division bylaws. C. Portillo will send the updated information to the nursing representatives on Academic Senate committees via e-mail.

Budget Discussion

Z. Mirsky reported that the School of Nursing is in the process of developing a preliminary list of courses that could be eliminated from the curriculum should significant budget cuts take place in 2003-04. The School is evaluating what courses are required by law, what courses are “core” to a department’s and the University’s academic mission, and what courses are considered discretionary. Z. Mirsky indicated that specific dollar amounts are unknown at this time, and that only general budget reduction strategies are being studied. Mirsky also noted that the School intends to begin communicating with all faculty and students about the impacts of potential budget reductions.

Mirsky estimated that more detailed information would be known after the release of the Governor’s Budget in mid-February, but that specific figures might not be available until late summer or early fall, depending on actions of the state legislature.

Old Business

Further discussion of faculty input into the Long Range Development Plan will occur at the next Faculty Council meeting.

There being no further business, a motion was made and approved to adjourn at 11:02 a.m.

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*Named to Council Effective January 24, 2003
**Removed from Council Effective January 24, 2003

- A = Absent
- EX = Excused
- X = Present

Senate staff:
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