COMMITTEE ON LIBRARY
Janice Humphreys, RN, PNP, PhD, Chair

MINUTES
Meeting of May 8, 2002

PRESENT: Chair J. Humphreys, M. London, Librarian K. Butter, M. Shetlar,

ABSENT: L. Mitteness, R. Burwick, I. Sim, P. Den Bensten

GUESTS: Keir Reavie, LAUC Representative

The meeting of the Committee on Library was called to order by Chair Humphreys on May 8, 2002 at 12:15 p.m. in Room CL 101. A quorum was not present.

Minutes
In the absence of a quorum, approval of the minutes of the meeting of April 10, 2002 was deferred to the next meeting.

Chair’s Report
Chair Humphreys reminded the Committee that the June 12th meeting will be the last one of the academic year. Daniel Greenstein, Executive Director of the California Digital Library, will be a guest speaker at the meeting.

Librarian’s Report/Announcements
Karen Butter made the following announcements:
• K. Butter will give a presentation on the status of the Library at the June 13, 2002 Division Meeting of the Academic Senate.
• K. Butter is continuing to develop a list of books, journals and other resource materials in preparation for the first phase of the move to Mission Bay.
• Renovations to the space for the Center for Tobacco Control Research and Education should be completed by mid-August. Construction work that involves loud noises will be scheduled during off-hours or in the early morning when fewer people are in the Library.
• Compact shelving, study desks and carrels will be installed on the first floor of the Library, which should alleviate the crowded spaces on the second floor.
• K. Butter met with Vice Chancellor Bainton to discuss the Library budget. Although across-the-board budget cuts are not anticipated, K. Butter is considering various options should decreases be necessary.
• With the growing popularity of the E-Reserves system, there is some concern that Information Transfer Services’ income will decrease.
• The Library has been asked to sponsor an activity for the Jade Circle Society of the Asian Art Museum, a group of individuals with major interest in the Museum. The Library will present an evening of lectures from campus faculty and a display of the Library’s Asian prints and art objects. Library Committee members will be invited to attend.
• The Art Committee has identified a sculpture that might be displayed outside the Library, on loan.

Ad Hoc Committee Reports

Space Allocation – Janice Humphreys
Chair Humphreys and Karen Butter met with Dorothy Bainton, Vice Chancellor of Academic Affairs, to discuss the proposed policy on space allocation in the Library. D. Bainton suggested that the policy include a statement that calls for a review of the policy every ten years; Chair Humphreys requested that this be incorporated into the policy. K. Butter will circulate the policy among those currently located in the Library and ask for their comments. J. Humphreys will take the policy to the Academic Senate Coordinating Committee.

Mission Bay – Janice Humphreys
Chair Humphreys and K. Butter met with the Graduate Students Association (GSA) to gather information from students about their library needs at Mission Bay. Students indicated their use of the Library was high at the beginning of graduate studies and again at the end, but because of clinical and lab work, use was not as high in the intervening years. Students suggested using a kiosk, table tents, or a survey on Galen as means for obtaining student feedback. P. J. Alaimo, a Post Doctoral student, indicated that a survey of Post Doctoral students found that they do not have much need for the Library.

The GSA requested that students have access to carrels in the Library. K. Butter will get data on the current usage of the carrels and the Library Committee will consider this request.

Academic Computing Committee – Martin London

M. London reported that the Academic Computing Committee is doing a network update for the University. They are examining the hardware needs and costs for Mission Bay. A report was made on core information technology services to the campus in an attempt to begin a strategic plan for Information Technology Services. Items of concern include basic core services critical to academics, classroom readiness for technology, equipment to identify and authorize users, and access to campus resources when not on campus.

Old Business

None.

New Business

None.

There being no further business, the meeting was adjourned at 12:55 p.m.

Senate Staff:
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