COMMITTEE ON LIBRARY
Janice Humphreys, RN, PNP, PhD, Chair

MINUTES
Meeting of April 10, 2002

PRESENT: Chair J. Humphreys, M. London, Librarian K. Butter, L. Mitteness, M. Shetlar, I. Sim, P. Den Bensten

ABSENT: Richard Burwick

GUESTS: Peggy Tahir, Information Services Librarian, LAUC Representative, Jacqueline Wilson, Manager, Public and Information Services

The meeting of the Committee on Library was called to order by Chair Humphreys on April 10, 2002 at 12:05 p.m. in Room CL 101. A quorum was present.

Minutes
The minutes of the meeting on March 13, 2002 were approved.

Chair’s Report
None.

Librarian’s Report/Announcements

• Karen Butter announced that she will be giving a presentation on the status of the Library at the June 13, 2002 Division Meeting of the Academic Senate

• Karen Butter, UCSF Librarian, announced that Daniel Greenstein, the new Executive Director of the California Digital Library, has been invited to attend the June 12, 2002 Library Committee meeting to meet the members of the Committee and discuss current Library Committee issues. She provided the Committee with an overview of Dr. Greenstein’s accomplished background including his work with the Digital Library Federation and the American Legacy Foundation.

The Committee agreed to address the following topics with Dr. Greenstein during his visit:
• The unique role the Library plays on the UCSF Campus.
• New programs at UCSF.
• The move to Mission Bay and its impact on Library Resources.
• How the Faculty make up and structure at UCSF differs from other campuses.
• The need to manage electronic images in order to make medical images available online to faculty and students.

Ad Hoc Committee Reports

Space Allocation – Linda Mitteness
Linda Mitteness, Chair of the Library Subcommittee on Space, reported that no changes were suggested by the Library Committee for the proposed policy on the utilization of space in the Kalmanowitz Library. The proposed policy will be circulated to non-Library organizations that are housed in the Library for review and feedback. Chair Humphreys indicated that she and Karen Butter will discuss the policy with Dorothy Bainton, Vice Chancellor of Academic Affairs.

Mission Bay – Janice Humphreys
Chair Humphreys contacted Eric Koenig, Director of the Office of Student Relations, to discuss a potential meeting with student representatives from the Graduate Students Association (GSA) in order to gather information from students about their needs for Library space at Mission Bay. Mr. Koenig suggested that Chair Humphreys contact the GSA and request to address the student body at its next meeting scheduled for April 16, 2002. Karen Butter agreed to attend the GSA meeting with Chair Humphreys. Mr. Koenig also recommended that Chair Humphreys contact Anne Sarver, GSA President, to discuss other options for gathering student feedback.

Mr. Koenig further recommended that Chair Humphreys contact Stella Hsu and Bonnie Maler, co-Chairs of the Mission Bay Operations and Services Committee because their Committee is working with various user groups and is developing an interim report about Mission Bay services and operations.

The Committee discussed the needs of Post Docs for library facilities at Mission Bay. Karen Butter agreed to contact the Post Doctoral Scholars Association to gather additional information.

The Committee agreed to develop an electronic survey to be sent to students and Faculty relocating to Mission Bay in order to ascertain Library facility needs at Mission Bay. Karen Butter will develop a brief survey for review by the Library Committee.

New Digital Library Services – Jacqueline Wilson, Manager, Public and Information Services

E-Reserves
Jacqueline Wilson presented the Library Committee with an overview of the “E-Reserves” system, which provides centralized Web access to materials traditionally available at the library's Reserve Desk. Ms. Wilson reviewed some of the features available on E-Reserves, including navigation and search features. She added that links to E-Reserves materials can be added to the existing WebCT platform and could only be accessed from the UCSF network. The use of E-Reserves will help to resolve the problem of students not returning materials to the Reserve Desk in a timely manner and permit access to the materials outside the library building. The project is scheduled to be implemented by fall of 2002.

Web-Based Desktop Delivery (ILL)
Web-Based Desktop Delivery is a document delivery project designed to deliver interlibrary borrowing requests in electronic form. Requested documents will be converted to an electronic format and made available online to students and faculty. All of the UC Libraries anticipate having the system installed and operational by July of 2002.
Old Business

None.

New Business

None.

There being no further business, the meeting was adjourned at 1:23 p.m.

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