GRADUATE COUNCIL
Nancy Stotts, EdD, Chair

MINUTES
Meeting of June 3, 2002

PRESENT: N. Stotts, C. Attkisson, P. Calarco, A. Sarver, G. Marshall, L. Chafetz, L. Verhey, B. Feuerstein, D. Kroetz, N. Lane, S. Majumdar, M. Peterlin

ABSENT: N. Hylton


Approval of Minutes
Chair Faucett invited attendees to introduce themselves.

Chair’s Report
Chair Stotts reported that the Biomedical Sciences program was asked once again to respond to the Academic Program Review report that was sent to them for comment in October 2001. She commented on the successful Graduate Division commencement ceremony, thanked the Council Fellowship Subcommittee for their work, and congratulated GSA president Sarver for her strong leadership role on behalf of graduate students this academic year.

Vice Chair’s Report
Vice Chair Feuerstein updated the Council on the May 2002 CCGA meeting that was held at UCSF. He indicated that CCGA did not sign the approval letter regarding the increase in the GSR and postdoc salary scales, since the chair of the committee was not in agreement with the systemwide proposal. He reported that the Legislature expressed concern about the use of the GRE as a single criterion for determining graduate admission and they requested a response from the campuses regarding the use of the GRE in admissions decisions. Dean Attkisson added that there was a resolution before the Assembly regarding holistic application reviews. There was also a discussion on campus five-year plans, which are requested by UCOP on an annual basis.

Graduate Dean’s Report
Dean Attkisson thanked faculty who participated in Graduate commencement activities and reported that commencement speaker, UC Sr. Vice President Bruce Darling, did an excellent job and was well received. Neal Schiller, acting dean of UC Riverside, will be the next UC Council of Graduate Dean’s CCGA representative, and Dean Attkisson will be the next chair of the UC Council of Graduate Deans. The new graduate dean for UC Merced has been appointed.

GSA Report
President Sarver reported that the GSA is very interested in a graduate student listserve for the campus. Dean Attkisson added that a Graduate Division contractor is currently working on this and there should be a listserve in place this summer. Sarver indicated that there would be a town hall meeting on June 4, 2002 to discuss student concerns on the perceived lack of services planned for Mission Bay. Transportation in late evening and nighttime is a major issue for the students who will be working at Mission Bay beginning in winter quarter 2003.

PSA Report
Representative Price reported that the PSA had a recent meeting to discuss the development of faculty mentoring guidelines. Continued discussions will take place and issues will be brought to the Council Sub-committee on postdoctoral scholars. He updated the Council on the UC Systemwide PSA committee and their recent meeting at UCSF. UCOP staff attended and provided updates on recent initiatives regarding postdoc appointments that are planned for implementation in fall 2003.

Old Business
• Response from Physical Therapy to the Academic Program Review Report
  Chair Stotts summarized the thorough response provided by the Physical Therapy program, expressed congratulations for their submission of a training grant application, and highlighted the plans they have for the future regarding curriculum revisions and a new degree program. Further discussion occurred regarding the importance of standardization and evaluation of the research experience for master’s level students. In addition, Council was interested in knowing how the program plans to integrate three potential degree programs with existing resources.
  ACTION: Chair Stotts will ask Program Chair Nancy Byl to provide additional information on the students’ research experience and invite her to visit the Council in Fall 2002 to present her plans for a new degree program.

• Report from the Council Sub-Committee on the Postdoctoral Scholar Proposal Regarding Faculty Mentoring Guidelines
  Assistant Dean Des Jarlais reported on research and background information that she collected related to mentoring guidelines. She indicated that the Gladstone Institute has mentoring guidelines that were adopted in 1999. Dr. Bainton is co-chair of a UCSF faculty task force charged with adopting guidelines; the committee has not yet issued written recommendations regarding their work. In 2002-2003, the faculty committee plans to implement a training program for mentors. Des Jarlais said that there are many efforts across campus to address mentoring and the Council sub-committee plans to receive further information and to meet during the summer.
  Further discussion occurred by Council regarding the relationship between mentoring and evaluation. Des Jarlais reported that a new postdoc web site is being developed with plans for an on-line appointment form. Dean Attkisson indicated that UC Vice President King plans to circulate a new postdoc series proposal this fall for campus comment. This proposal will not include clinical fellows or house staff; there are plans to transition the PGR title code into this series over time.
  ACTION: Chair Stotts requested that the sub-committee be prepared to provide recommendations to the Council during fall quarter 2002.

• Biological and Medical Informatics Academic Program Review Report
  Council agreed that the report of the external review committee was very thorough and succinctly written. In summary, the reviewers found that the program was built on a strong foundation, had quality BMI-related research, and possessed strong faculty and students. Key areas that were identified as needing attention in order to further strengthen the program included the submission of a training grant, a plan to address issues regarding the lack of a computer
science program on campus, student advising and evaluation, and the integration of bioinformatics and medical informatics.

ACTION: Chair Stotts will ask the Program Director to submit a response to Council in September 2002 regarding the recommendations made by the review committee.

The meeting was adjourned at 3:45 pm

Submitted by:
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