Minutes
Monday, March 4, 2002


Absent: N. Lane, S. Majumdar, M. Peterlin.

Minutes: The minutes of the February 11, 2002 Graduate Council meeting we approved.

Chair’s Report: There was no chair’s report.

Vice Chair: B. Feuerstien reported that the recent meeting of the CCGA included discussions of the Systemwide postdoctoral scholar association proposal and the Graduate Financial Support report completed by UCOP. CCGA voiced their approval of the Council of Graduate Deans proposal regarding an increase in the salary scales for the postgraduate researcher (PGR) and graduate student researcher (GSR) salary scales. The UCSF master’s of advanced study degree in Clinical Research was also approved.

Dean’s Report: Dean Attkisson deferred to the report of the GSA on recent events sponsored by the GSA and the Graduate Division.

Graduate Student Association Report: A. Sarver reported on the success of the MOMA event, the Career and Research Day, and Biotech Industry Day. The Faculty Mentorship Award nominations will take place in the spring quarter.

Postdoctoral Scholar Association Report: M. Woodrow reported that the PSA is involved in reviewing and discussing the implementation of the recommendations of the Graduate Council Postdoc Proposal, particularly as they relate to the development of faculty mentoring guidelines. She indicated that the Systemwide PSA group is also working on similar initiatives. There appears to be some overlap with the development of mentoring guidelines for junior faculty through the office of the VC of Academic Affairs.

Old Business

Physical Therapy Academic Review Report

The Council agreed that this was a favorable review that upheld the program’s strong national reputation. It was acknowledged that the faculty is very committed
to the program and that the students are pleased with their experience. Issues of concern and program challenges raised by the external review committee included curricular issues related to the sequence of courses and the rigor of the curriculum, student research and publications as they relate to faculty research interests, and the lack of student diversity in the program. The report also addressed concerns related to the development of the DPTSc and the planned DPT degree programs, while simultaneously managing these and the master’s program.

ACTION: Chair Stotts will forward the review to the program with a letter from Council, which requests a response to the issues raised in the review.

Response of the Anthropology Program to the Academic Program Review Report

Chair Stotts reported that the Council previously received a response from the Program, but required further clarification and information. The current response, dated 1-27-02, is in follow-up to the Council’s request of 11-28-02.

It was concluded that the program satisfactorily responded to the areas of concern of the Council. The Council was pleased to know that the program plans to apply for a training grant and that they are making further efforts to address graduate funding and time to degree completion. The Council urges the program to continue to address these important issues.

ACTION: Chair Stotts will provide Council’s response to the program and forward the completed review report to VC’s Bainton and Kelly.

Report of the School of Nursing to the Academic Program Review Report

Chair Stotts reported that the Council previously received a response from Nursing on their program review, but required further clarification and information on several issues. The current response, dated February 1, 2002, is in follow-up to the Council’s request of 12-6-01.

The Council felt that Nursing provided a thorough response to the issues and was particularly pleased with the process and policies implemented for student evaluations. Council had questions regarding program policies and procedures used for graduate student fee remission, which the Graduate Division will review.

ACTION: Chair Stotts will write a letter of response to the Council and forward the completed review report to VC’s Bainton and Kelly.
Report of the Subcommittee to Consider the Proposed School of Advanced Health Studies
Council acknowledged the hard work of the committee and their initiative in gathering information and comments from across the campus. No further discussion occurred.

Postdoctoral Scholar Recommendations – Faculty Mentoring Guidelines
Chair Stotts reported on her inquiry from Dr. Linda McCabe regarding the issue of postdocs evaluating their faculty mentors. Council discussed various issues related to evaluation and mentoring and the need for a formalized role of the Dean and the Graduate Division in these processes. It was decided that a Council sub-committee will work on this recommendation and others in the proposal. The committee will consist of D. Kroetz, N. Hylton, C. Des Jarlais, and M. Woodrow. A working group of postdoc representatives will also be added.

Recommended Revised Graduate By-Laws
Council reviewed the revised by-laws and recommended the following changes to the Academic Senate:

1) The dean of the graduate division should be a voting *ex officio* member, as is the case on all UC campus Graduate Councils.
2) The function of the Graduate Council should be changed to that of a *policy function* as opposed to an executive function.

ACTION: Nancy Stotts and Karen Nelson will edit the by-laws and forward changes to the Academic Senate.