Minutes
Monday, February 11, 2002

Absent: N. Hylton, B. Feurestein, N. Lane, D. Kroetz, S. Majumdar.

Minutes: The minutes of the November 5, 2001 Graduate Council Meeting were approved.

Chair’s Report: Chair Nancy Stotts introduced the new Postdoctoral Scholar Association representative, Dr. Melissa Woodrow. She also indicated that a new agenda item would be added to the meeting, the report of the sub-committee on the proposal for a 5th School.

Vice Chair’s Report: There was no vice-chair report.

Graduate Dean’s Report: Dean Clifford Attkisson announced the renewal of the NIGMS grant, which supports 25 graduate academic students per year for five years. As the Council of Graduate Dean representative to the CCGA, he reported that the UCSF proposal for a Master’s of Advanced Studies (MAS) in Clinical Research is in the process of review and CCGA is awaiting the external review report to be submitted. There was also extensive discussion on postdoc issues at the CCGA meeting. He reported that the Graduate Division has hired a new Director of Graduate and Postdoc Financial Support and is in the process of finalizing the hire of a Graduate and Postdoc Evaluation Analyst responsible for studying Graduate Division programs and student career tracking and placement.

Graduate Student Association Report: Anne Sarver reported that there was an overwhelming response to the UCSF MOMA event to be held on February 22, 2002. She also announced Career and Research Day scheduled for February 27, 2002, which will include a keynote address by Dr. Ed Penhoet from UCB, and Biotech Industry Day on February 28, 2002.

Postdoctoral Scholar Association Report: Melissa Woodrow reported that the main concern of the PSA is to work through the policy recommendations from the Postdoc Proposal and to work on faculty mentoring guidelines.
Old Business

Sub-committee on the Proposal for a 5th School (added agenda item).

Chair Stotts reported that Drs. Verhey and Peterlin are the Graduate Council representatives to the committee to review the proposal, which consists of four members from APB and 2 Graduate Council members. She indicated that Richard Feecham had the original vision for the school, which would require approximately 20 permanent faculty FTE and permanent core funding. Committee concerns included the following: whether existing faculty would want appointments in the new school; funding for the new school may burden existing programs; there is no clear person taking the lead on the development of the new school; the school requires the support of the deans and chancellor to move forward; it may be possible to meet the needs for a new school in other ways, i.e. a center, ORU, or integration with existing programs. Dean Attkisson expressed Graduate Division support for the school based on opportunities for graduate education and also the gap that currently exists in our graduate curriculum. He indicated that it would require an infusion of new faculty and resources that may be partially met through growth in student enrollment.

ACTION: Continue the discussion at the March meeting of the Council.

Dean’s Recommendations for the Implementation of the Proposal for The Appointment and Mentoring of UCSF Research Postdoctoral Scholars (attachment)

Council reviewed the recommendations in the proposal that are currently in place and those that are proposed for future study and implementation. Concerns were expressed with the concept of the evaluation of mentors by the postdoc. The postdoc sub-committee felt that the evaluation process would be beneficial since some faculty members are not adequately fulfilling the role of mentor. It was decided that mentoring guidelines should be developed first and that the Council should consult with the McCabes on their upcoming visit to UCSF. Collaboration between the PSA and the Graduate Division will be necessary to complete several of the recommendations in the report. Dean Attkisson recommended that a sub-committee of the Council be reconvened to assist with study and implementation of the recommendations. He also reported on the initiatives of a Council of Graduate Deans sub-committee to work on areas of benefits and titles for postdocs.

ACTION: Chair Stotts will consult with Drs. McCabe and McCabe when they visit UCSF on February 26, 2002. PSA will appoint members to serve on a mentoring guidelines sub-committee.
Physical Therapy Academic Program Review Report (Confidential attachment)

Linda Chavetz, Council liaison to the review, reported that the external review committee was favorably impressed with the program. She felt that the committee, though, did not have a clear understanding of the nature of the program in relation to the entire campus. Concerns that were brought up in the report were the lack of ethnic diversity in the program and issues related to clinical research versus field research.

**ACTION:** Add to the March agenda of the Council for further discussion and review.

**New Business**

**Appointment of the Graduate Council Fellowship Sub-Committee**
Chair Stotts appointed Dr. Verhey, Dr. Lane, and herself as members of the sub-committee.

**Minimum Compensation Levels for Postdoctoral Scholars and Advanced Health Science Fellows (attachment)**

Dean Attkisson distributed a proposal of the Council of Graduate Deans to the Office of the President regarding compensation levels for postdocs, graduate student researchers, and postgraduate researchers (PGR). He explained the difference between the PGR and postdoc titles on this campus, as well as the importance of synchronizing the scales.

**Adjournment:** The meeting was adjourned at 4:00 p.m.

Submitted by,
Karen Nelson
Assistant Dean
Graduate Division