EDUCATIONAL POLICY COMMITTEE
David Teitel, M.D., Chair

MINUTES
Meeting of March 11, 2002

PRESENT: D. Teitel (Chair), R. Stern, K. Topp, P. Benner, P. Sneed, M. Winter

ABSENT: R. Turner

The meeting of the Educational Policy Committee was called to order by Chair Teitel on March 11, 2002 at 9:10 am in room S226. A quorum was present.

Approval of Minutes

The minutes of the meeting of February 11, 2001 were approved unanimously.

Announcements from the Chair

No announcements.

Systemwide Report – P. Benner

No report.

Symposium of Leaders

The Committee recognized at its meetings of November 19, 2001 and February 11, 2002 that increased interaction between schools in the development of combined courses would enhance the learning experience at UCSF and might contribute to a more efficient use of academic resources. The Committee believes that it will be able to facilitate discussions relating to the possibility of providing combined courses across the four schools and other mechanisms for coordination by organizing a half-day Symposium of Leaders.

The Committee agreed that the Symposium of Leaders will take place on Tuesday May 21, 2002. The Committee will invite educational leaders of each of the four schools to come together to discuss ways in which schools might interact to increase and develop opportunities for combined courses. The Committee believes that the Symposium will afford educational leaders the opportunity to discuss current obstacles to cross-school integration and to identify solutions and goals for the future.
The Symposium will be subdivided into small discussion groups with a minimum of four participants in each group. The groups will be lead by an invited participant and each member of the Committee will work with a group to facilitate the discussion and to take notes. Senate staff will provide administrative and organizational support. Subgroups will focus on the following areas of discussion:

1. **Integration of Educational Courses Across Schools**
   - Development of pilot programs to implement cross-school teaching (e.g. primary care, patient safety, ethics, methods of clinical research, medical Spanish)
   - Coordination of evaluation methods (e.g. standardization of structure and availability of electronic evaluation tools)

2. **Allocation of Resources**
   - Centralized coordination and online publishing of classroom scheduling and course availability.
   - Calendar coordination.

3. **Distance Learning**
   - Development and coordination of digital media resources for distance learning (online courses and other educational told)
   - Faculty development in teaching, student training and development of incentives.

An invitation to the Symposium will be sent to educational leaders and administrators across the four schools. Participants will be asked to indicate which discussion group they would like to be a part of.

Further discussion of the Symposium will continue at the April meeting of the Committee.

*The meeting adjourned at 10:10 a.m.*

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