EDUCATIONAL POLICY COMMITTEE
David Teitel, M.D., Chair

MINUTES
Meeting of February 11, 2001

PRESENT:  D. Teitel (Chair), R. Stern, K. Topp, P. Benner

ABSENT: P. Sneed, R. Turner, M. Winter

The meeting of the Educational Policy Committee was called to order by Chair Teitel on February 11, 2002 at 9:10 am in room S226. A quorum was present.

Approval of Minutes

The minutes of the meeting of December 10, 2001 were approved unanimously.

Announcements from the Chair

No announcements.

Systemwide Report – P. Benner

P. Benner presented the Committee with a brief overview of recent systemwide activities.

She informed the Committee that the introduction of student summer enrollment at the Merced campus will help the University meet the annual enrollment requirements issued by the State of California.

She announced the creation of the UC Teaching Learning & Technology Center (http://www.uctltc.org/) which has been established (1) to provide systemwide visibility to campus and faculty efforts in the development and use of teaching and learning technologies and (2) to provide complementary support to leverage those efforts for the benefit of the entire University.

Symposium of Leaders

The Committee recognized at its meeting of November 19, 2001 that increased interaction between schools in the development of combined courses would enhance the learning experience at UCSF and might contribute to a more efficient use of academic resources. The Committee believes that it will be able to facilitate discussions relating to the possibility of providing combined courses across
the four schools and other mechanisms for coordination by organizing a half-day *Symposium of Leaders*.

The Committee agreed that the *Symposium of Leaders* will take place on Tuesday May 21, 2002. The Committee will invite educational leaders of each of the four schools to come together to discuss ways in which schools might interact to increase and develop opportunities for combined courses. Discussions will focus on four areas of concern and potential development: integration of educational courses, allocation and efficient sharing of resources, the need to maintain high quality clinical teaching and coordinate efforts in this area across schools, and the role of distance learning in cross-school teaching. The Committee believes that the Symposium will afford educational leaders the opportunity to discuss current obstacles to cross-school integration and to identify solutions and goals for the future.

The Committee had previously requested that potential participants in the Symposium provide suggestions regarding the focus of the event. A questionnaire was sent to all potential participants and nine replies (of a total of thirty) were received. The following suggestions will be incorporated into the agenda of the Symposium:

- Discussion of integration of educational courses will include discussion of standardization of student evaluation procedures and consideration of potential pilot programs in areas such as Health Policy and Ethics.
- Discussion of allocation and efficient sharing of resources will include consideration of classroom allocation, the role of the Registrar’s Office and IT integration.
- Discussion of distance learning may include a presentation from a representative of the UC Teaching Learning & Technology Center ([http://www.uctltc.org/](http://www.uctltc.org/)) to give an overview of current trends in distance learning.
- Discussion of clinical teaching will focus only on cross-school integration and will form part of the general discussion of integration of educational courses.

The Symposium will be subdivided into small discussion groups with a minimum of four participants in each group. The groups will be lead by an invited participant and each member of the Committee will work with a group to facilitate the discussion and to take notes. Senate staff will provide administrative and organizational support.

Discussion of the Symposium will continue at the March meeting of the Committee.

*The meeting adjourned at 10:10 a.m.*

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