MINUTES
Meeting of September 19, 2001

PRESENT: Chair S. Glantz, N. Agabian, A. Kahn, Z. Werb, D. Bainton, S. Barclay


The meeting of the Academic Budget & Planning Committee was called to order by Chair Glantz on September 19, 2001 at about 3:30 p.m. in Room S 318.

Chair’s Report
Chair Glantz reported on the status of the restructure proposal, as noted below.

Old Business

• Update on Restructure Proposal

Budget Involvement: Chair Glantz reported on the August meeting between him, former Senate Chair L. Pitts, current Senate Chair D. Bikle and the Deans. The Deans were amenable to working further with APB to create a practicable system of Senate involvement in the Schools’ budget processes. Dean Bertolami was charged with working on an alternative proposal. Former Chair Pitts provided Dean Bertolami with the most recent version of APB’s proposal to work with as a starting point for any alternative proposal.

The School of Medicine Faculty Council has agreed with their Dean, Haile Debas, on greater Faculty Council involvement in the School of Medicine’s budget requests. The Faculty Council will review the budget with the Dean and make recommendations. After the SOM Budget has been discussed and approved by the Faculty Council, the Chair of the SOM Faculty Council will present the budget of the SOM, as approved by the Faculty Council, to APB for presentation and discussion at that forum. The Chair will then take APB comments and discussion back to the Faculty Council for further discussion and consideration.

Although APB had initially suggested a liaison between each Faculty Council and APB, Chair Glantz suggests instead that each of the other Faculty Councils determine how they would best like to interact with APB regarding their School’s budget. Chair Glantz would, however, like to continue working on the proposal that APB receive the Schools’ budget requests so that APB may review and comment on the campus-wide implications of budget activity. The Deans, however, are not yet agreed to this.

Long Range Planning Involvement: Chair Glantz met with Vice Chancellor B. Spaulding and had a productive discussion about APB involvement in various committees engaged in long-range planning activities, most specifically committees related to the Long Range Development Plan amendment committee. APB will obtain a list of the subcommittees to the LRDP amendment committee to evaluate
what level of involvement appears appropriate, such as APB members on the various subcommittees. The Committee discussed the need to include consideration of committees or long range planning issues that might not be covered by the LRDP amendment subcommittees.

- **Update on Proposed 5th School**: Comments from the system wide Senate regarding the proposed 5th School of Advanced Health Studies here at UCSF have been circulated to all of APB. The Committee agrees that there should be a systematic and proactive engagement by the UCSF Senate on this issue. APB has agreed to have a joint subcommittee with the Graduate Council to evaluate the idea of a 5th School. APB will lead the subcommittee in this preliminary evaluation, and Graduate Council will take the lead after an expanded formal proposal is issued. Z. Werb will be one of the APB members to serve on this subcommittee.

In addition, the APB members present discussed the utility of hiring an outside project manager to manage the 5th School proposal and planning. Some felt such hiring would be premature, and Chair Glantz will communicate this to Senate Chair Bikle.

**Budget Report/S. Barclay**

Vice Chancellor Barclay reported on the status of negotiations with the Federal government regarding the rate for overhead. One issue is an attempt to include in the rate a component for technology as that is currently not considered as part of operations costs. UCSF has not yet seen the allocation of indirect costs, but we should know by the end of October what the indirect costs will be. Some, but not all, is earmarked for Mission Bay. In 2000-2001, the return of indirect costs was approximately twelve percent, and it is likely that this year will be approximately the same.

The meeting was adjourned at 4:45 p.m.

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