MINUTES
Meeting of March 14, 2002


Vice Chair Norbeck called the meeting to order at 3:40 p.m. on March 14, 2002 in S118. A quorum was present.

Minutes
The minutes for the February 14 and 20, 2002 meetings were approved.

APB Restructure Implementation:

• **Long Range Planning:** For certain long range planning committees, the Committee will be suggesting three names to the Chancellor from which he will choose one for membership. The Committee will suggest the following names and will communicate via email for additional names.

  Hospital Replacement Committee: 1) Susan Janson and 2) Warren Gold.
  Mt. Zion/New Hospital Orientation Committee: if a clinical focus – 1) Hope Rugo and 2) Dave Claman; if a research focus – 1) Deborah Grady and 2) Mary Croughan.
  Financing & Implementation Committee: 1) Arnold Kahn and 2) Scott Soifer.

• **APB Liaison with Committee on Clinical Affairs:** The Committee approved Warren Gold as the liaison with the Committee on Clinical Affairs (CAC). He will attend the March 27, 2002 CAC meeting at which Ken Jones, CFO of the Medical Center, will be presenting.

• **APB Involvement in Budget Review:** C.A. Hunt reported on his and Vice Chair Norbeck’s presentation to the School of Pharmacy Faculty Council regarding the APB restructure plan. He said that Dean Koda-Kimble expressed reluctance at having APB involved in the details of the School of Pharmacy budget requests. She noted that the Schools do not normally see each other’s budgets. The Faculty Council echoed some of the Dean’s concerns, especially concerns that a committee outside of the School of Pharmacy may not understand the unique attributes of programs in the
School of Pharmacy. The Faculty Council discussed with C.A. Hunt and Vice Chair Norbeck an alternative that would include instead a redacted budget for review.

Vice Chancellor S. Barclay noted that generally, if there is something in one School’s budget that affects anyone outside that School, that item usually goes before the Chancellor’s Executive Budget Committee (EBC) for consideration. The EBC membership includes the Chair and Vice Chair of the Senate as well as the Chair of APB.

The Committee discussed alternatives to the current APB budget review proposal, including the School of Pharmacy alternative that APB receive a redacted version of the Pharmacy budget. A second suggested alternative was that the Deans provide only the strategic priorities, without dollar amounts, set forth in their budget requests and that they also disclose any initiative that has the potential to affect other academic units. The Committee voted in favor of the latter and voted to provide Vice Chair Norbeck, who is representing APB in the discussions with the Faculty Councils on this issue, with the ability to propose that alternative.

**Draft Medical Center Strategic Plan**

W. Gold reported that Senate Chair Bikle is forming a task force whose charge will be to spearhead Senate integration into the strategic planning process at the Medical Center. Len Zegans, Vice Chair of the Senate, and Susan Janson, Chair of the Clinical Affairs Committee, will be co-chairing the task force.

**New Business**

- **Update re: Executive Budget Committee Issues (EBC)/S. Barlcay**
  - *Indirect Costs*: The EBC was apprised of a recent increase in the formula for the return of indirect costs from the UC Office of the President.
  - *Financing the Development Office*: A consultant has been hired to evaluate different alternatives for financing the development office.
  - *Comprehensive Administration of Research Awards*: EBC discussed the need for a standardized and comprehensive administrative system for research administration, both pre- and post-award, as the current multiple systems are inadequate and inconsistent.
  - *Technology Funding*: With regard to core funding for technology infrastructure improvement, UCSF lost temporary funding from the State. Although UCSF did build some component of that cost into the indirect cost return formula, the money from that build-in will not materialize for three years.
  - *Deferred Maintenance*: The State will also not be providing monies for deferred maintenance. Consequently, the EBC is trying to determine how to self-finance this.
  - *FY ‘03-’04*: EBC is also working on a strategy for addressing potential budget issues for Fiscal Year 2003-04.

- **Adjunct Faculty Appointments for Major Teaching Roles**: Vice Chair Norbeck reported that there is not yet any draft letter for the Committee to consider on this issue.

The meeting adjourned at 4:50 p.m.