CHANCELLOR'S OFFICE

MINUTES
Meeting of February 20, 2002


Chair Glantz called the special meeting to order at 3:05 p.m. on February 20, 2002. A quorum was present.

Chair’s Report/Announcements

- **Bylaw Revision:** The Committee on Rules and Jurisdiction (R&J) has been working on revising the Divisional Senate Bylaws. R&J has asked for comments/approval regarding each individual Senate committee’s revised bylaws by March 4, 2002. However, there is a revision in the APB bylaw relating to the interaction between APB and Faculty Councils. Because the parameters of that interaction are currently being defined, R&J has allowed the Committee additional time beyond the March 4 deadline to work out the details of the bylaw revision.

- **APB Restructure Implementation:**

  - **Long Range Planning:** Vice Chancellors D. Bainton and B. Spaulding provided an update regarding the Chancellor’s various long range planning committees. These committees are essentially divided into two categories: 1) New planning, and 2) Implementation of previous planning. New planning relates almost exclusively at this time to the amendment of the Long-Range Development Plan (LRDP) to incorporate planning for the hospital replacement. Vice Chancellor Bainton discussed these LRDP amendment committees first, providing the committee charges and member lists as well as a timeline reflecting how long some of the committees had been working. Because many of these committees have been working since last fall, some already totaling more than 24 hours of meetings, the Chancellor is reluctant to appoint anyone new to those working committees. He has requested that APB instead review the list of members currently populating those committees and determine who on the list might best serve as a liaison to APB. APB agreed to do this and will utilize the committee member lists that Vice Chancellor Bainton provided at the meeting.

  The second category of long range planning committees are those committees implementing plans that were programmed into the last LRDP (e.g., the New Toland Hall Committee). With regard to
both the LRDP amendment committees and the other long range planning implementation committees that have not yet started their work, the Chancellor has asked that APB provide him with three recommendations for appointment to each committee. APB has also agreed to do this.

Vice Chancellor Spaulding noted the continual formation of long range planning committees as needs arise. APB would like to be systematically informed of the creation of committees at the Chancellor or Vice Chancellor’s level. Vice Chancellor Spaulding agreed to set up a system wherein Lori Yamauchi, Assistant Vice Chancellor for University Advancement and Planning, notifies the APB chair of the formation of new planning committees. The Committee and Vice Chancellors discussed how best to determine what committees should be brought to APB’s attention. Vice Chancellor Barclay discussed, as an example, the operating principles used to determine what business comes before the Executive Budget Committee. Vice Chancellor Spaulding’s office will work on drafting similar operating principles to govern notification to APB of new committees.

- **APB Involvement in Budget Review:** Vice Chancellor Barclay reported on his work to map the proposal for APB involvement in budget review that Dean Bertolami had forwarded. Vice Chancellor Barclay finalized and forwarded that map to Senate Chair D. Bikle. The next step will likely be a wider distribution of the map to the Faculty Council Chairs, the APB Chair and Vice Chair and the Senate Vice Chair. Chair Glantz reported that APB Vice Chair J. Norbeck will represent APB in the ongoing discussions with the Faculty Council Chairs regarding APB and Faculty Council integration into budget review.

Chair Glantz emphasized APB’s openness to working with the Faculty Councils but also reiterated the Committee’s hope to complete a campus-level budget review across schools and programs culminating with recommendations provided directly to the Chancellor. Ideally, the Faculty Councils and APB will have complementary perspectives on the budgets, with the Faculty Councils working directly with their Deans regarding programmatic budget issues within their Schools, and APB providing a more comprehensive, campus-wide perspective.

The meeting adjourned at 4:05 p.m.