Minutes
Meeting of January 14, 2002


ABSENT: K. Phillips, P. Babbitt, K. Yang, and C. Tsourounis

Chair Sadee called the meeting of the Pharmacy Faculty Council to order on January 14, 2002 at 2:06 pm in Room S-936. A quorum was present.

Announcements from the Chair

None

Announcements from the Dean

Discussion Relative to the Academic Senate Academic Planning and Budget Committee (APB) Proposal for Increased Involvement in Campus Budget Review

Dean Koda-Kimble expressed her continued concern about the component of the APB proposal that calls for increased involvement in the campus budget process, including a potential review of all school budgets by faculty outside the School of Pharmacy. She indicated support for the APB proposal to increase participation in the short and long-range planning processes, but indicated that she believes that faculty members currently have access to budget information through discussions with their department chairs.

The current proposal from the Deans, in response to the APB proposal, is that when each Dean receives the budget call, the Faculty Council and department chairs will be asked for proposals. In the past, School of Pharmacy department chairs have developed budget proposals based on consultation with faculty in their departments. The proposals from all chairs are reviewed in the context of the school’s strategic plan, and used to develop a formal budget proposal that is submitted to the Chancellor. The Dean recommended that the proposal to the Chancellor be made available for input and review by the Faculty Council before it is submitted to the Chancellor’s office.

Update and Review Relative to the Accreditation Visit – Dean Mary Anne Koda-Kimble

Dean Mary Anne Koda-Kimble, Dean of the School of Pharmacy, announced the following information regarding the Accreditation Visit:
Copies of the Self-Study of the School of Pharmacy were distributed to the faculty council for review.

The site team consists of the following members: John Cassady, Dean of the School of Pharmacy for Ohio State, Jeff Wadelin, staff member, Steve Litsey, President of the State Board of Pharmacy, Dennis Helling, Director of Pharmacy for Kaiser, and Buzz Kerr, President-elect of the AACP. It was announced that Buzz was removed from the site team because his affiliation as a graduate of UCSF is a conflict of interest. Two alternate team members being considered are Barry Carter, Chair of the Department of Clinical Practice at the University of Colorado in Denver, and Joe Barone, Chair of Clinical Pharmacy at Rutgers.

A draft schedule was discussed for the accreditation visit. The visit was originally scheduled for February 12 and 13, 2002, but because of new airport regulations and anticipated flight delays the site team would like to complete the visit in the early afternoon. To accommodate the schedule they have requested to start late on Monday and complete the visit by Tuesday afternoon. The schedule included:

- **Monday:**  Meeting with Dean Koda Kimble
- **Tuesday:**  Meeting with the Self-Study Committee  
  Meeting with Leadership Group  
  Half-hour break in IRC  
  Meeting with Education Policy Committee  
  Working lunch with Off Campus Directors  
  Meeting with representative faculty  
  Interview with Faculty Chairs  
  Interview of Pathway students  
  Tour of facilities

The Dean requested suggestions for how to best use the time designated for the tour of the facilities.

Time was scheduled for twelve faculty interviews that should include junior and senior faculty from each of the departments and disciplines. An email was prepared to ask faculty members to volunteer. Dean Koda-Kimble asked the Faculty Council for recommendations on selecting a representative group of faculty members. It was suggested that faculty members be selected from each department. The Faculty Council recommended the following people from each department:

**Clinical Pharmacy** – Kathy Yang, Sharon Youmans, Lisa Bero, Helene Lipton, Betty Dong, Tom Kearny, Steve Kayser, Joe Guglielmo, and Fran Aweeka.

**Pharmaceutical Chemistry**: Kip Guy, CC Wang, Sue Miller, and Martin Shetlar.

**Biopharmaceutical Sciences** – Betty-ann Hoener, Diane Kroetz, Frank Szoka, Wolfgang Sadee, and Patsy Babbitt.

Possible consequences of a poor accreditation visit might include a shortened term and a higher reporting requirement. Typically a report is required after one to three years for schools that are found to have problems.
Old Business

Dr. Chris Cullander, Associate Dean of Student and Curricular Affairs, informed the Faculty Council that there are approximately ten people in each of the pathways at this time. There was an issue with Education Policy Committee about the number of elective units that students are taking. There is now a cap of eighteen units that a student can register for without approval.

New Business

Dr. Michael Winter raised an issue with the Registrar’s office regarding the scheduling of classrooms. The classroom scheduling staff has repeatedly provided poor service to faculty members trying to reserve classrooms. Dr. Winters made a Motion, the motion was seconded by Associate Dean Chris Cullander, and approved by the Faculty Council that a letter be sent from the Pharmacy Faculty Council to the Chancellor’s office addressing the severity of the problem. It was further approved by the Faculty Council that Drs. Winter and Cullander will prepare the letter for approval by the Faculty Council.

There being no further business, the meeting was adjourned at 3:11 p.m.

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