MINUTES
Meeting of December 11, 2001

PRESENT: R. Krieg, R. Filly, L. Ferrell, P. Patterson, P. Robertson, R. Jacobs, S. Wall, L. Pitts, H. Debas, D. Irby

ABSENT: W. Smith

The meeting of the School of Medicine Faculty Council was called to order by Chair Ferrell on December 11, 2001 at 3:38 p.m. in Room S226. A quorum was present.

Approval of Minutes

The minutes of November 13, 2001 were approved without changes.

Announcement from the Chair

None.

Disability Provisions in Departmental Compensation Plans

The Council briefly surveyed disability benefits available to faculty of different School of Medicine departments. Benefits available were wide-ranging and largely inconsistent between departments. The Council believes that there may be a need for standardization of these benefits to ensure equity between departments. P. Robertson will look at each plan in detail and will summarize the range of benefits available to faculty across departments. She agreed to present this information to the Council at its next meeting.

Dean’s Report

Dean Debas updated the Council on several issues:

- Keith Yamamoto has been appointed as the Vice-Dean of Research of the School of Medicine. He will have responsibility for all research programs across the School, and will take up his post in January.
- The Human Genetics Program was recently reviewed by a group of four external reviewers from other universities. Reviewers returned an excellent review which was highly favorable. Reviewers highlighted four areas in which the program could be improved: 1) The program should be redesignated as an Organized Research Unit. The School will begin the process of this
redesignation immediately. 2) The program has appropriated 20,000 square feet of laboratory space. Reviewers recommended that this number be increased. 3) The program currently holds no FTEs. Reviewers recommended that 8 FTEs be allocated to this program. 4) The Director of the program should be able to recruit faculty for joint appointments with other schools.

- The UCSF Stem Cell program is in the initial stages of development. 15,000 square feet of Parnassus release space have been assigned to the program and faculty are embarking on the preparation work necessary before a search committee is appointed to recruit faculty to the program.
- An external review board recently completed a consideration of proposals to merge the departments of Pathology and Laboratory Medicine. Reviewers recommended that this merger take place in order to increase the prominence of the department nationwide. The Dean will seek faculty approval before implementing this merger.
- The School of Medicine Leadership retreat will take place January 18 – 19, 2002.

**Election of New Council Member**

Joan Etzell, M.D., has resigned from the Council and left the University in order to take up another post.

Council members reviewed four excellent nominations for a faculty member to replace Dr. Etzell. Rebecca Smith-Bindman, MD was selected and will join the council in January.

**Report of Committee on Curriculum and Educational Policy**

David Irby provided the report of the CCEP. He informed the Council that:

- The Clinical Clerkships Operations Committee is concerned by the late return of student evaluations of courses and teaching faculty. The Committee will consider ways in which to encourage timely return of these evaluations.
- Patient confidentiality has been breached in recent months. One medical student was involved in the breach. Students receive extensive training and advice regarding patient confidentiality, both during orientation and throughout their medical education.

**Graduate Medical Education Report**

Susan Wall provided the report of the GME. She informed the Council that:

- Interaction between GME and Medical Center administration is increasing. Medical Center administration has agreed to fund relocation costs of eligible new residents to a maximum of $2400.
- GME and Millberry Union food vendors are co-sponsoring the introduction of electronic mea cards to allow house staff and residents to purchase food throughout the campus.

*The meeting adjourned at 5:05 p.m.*

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