The meeting of the School of Medicine Faculty Council was called to order by Chair Ferrell on November 13, 2001 at 3:45 p.m. in Room S118. A quorum was present.

Approval of Minutes

The minutes of October 9, 2001 were approved without changes.

Announcement from the Chair

Chair Ferrell informed the Council that the School of Medicine Leadership Retreat will take place from January 18 – 19, 2001. All members of the Faculty Council will receive an invitation to this retreat from the Dean’s Office.

Chair Ferrell updated the Council on the proceedings of the last meeting of the Executive Medical Board. She informed the Council that there had been a breach of confidentiality involving the admittance of a well-known patient to the hospital. The Executive Medical Board and Medical Center Chief Executive Officer, Mark Laret, have conducted an investigation into the breach. The seriousness of such issues was discussed. The Council requested that Senate Analyst E. Langdon-Gray collect and present information regarding measures currently in place to remind medical students of their commitment to professionalism when accessing patient care records. She will present this information via email prior to the next meeting of the Council.

Report of Committee on Curriculum and Educational Policy

CCEP Chair, Nancy Adler, presented the report of the CCEP to the Council. She informed the Council that the Integrated Clinical Studies Committee recommended to CCEP that the final year of the four year medical school curriculum should incorporate a more ambitious educational agenda. The Committee suggested that students be encouraged to submit a thesis in the fourth year of study and that subject areas studied should be broadened. The Committee will begin to look at this issue further in the coming year and will make recommendations regarding possible changes to the fourth year curriculum to integrate its initial recommendations.
All fourth year medical students recently took part in a national Clinical Practice Exam. Students scored highly in the area of patient relations when compared with other institutions across the nations. Students scored less well when examined in the conduct of physical exams. The UCSF pass rate for the exam was 98%.

Early student evaluations of the new curriculum have been fewer than expected. CCEP will consider introducing incentives to encourage the submission of evaluations. Faculty and staff continue to be highly motivated in the implementation of the new curriculum.

**Election of Council Representative**

Joan Etzell, M.D., has resigned from the Council and left the University in order to take up another post.

The Council reviewed two nominations for a replacement member. Following extensive discussion, Council members decided that although these two candidates were excellent, the Council should investigate whether there may be others who would be interested in the position before voting takes place. A vote will take place at the next meeting.

**Agenda Items for the Coming Year**

The Council discussed several possible agenda items for the coming year. The Council will seek regular updates from the Academic Senate Committee on Faculty Welfare regarding discussion of compensation plans and retirement benefits. P. Robertson, member of both the Faculty Council and the Committee on Faculty Welfare will provide informal updates.

The Council will discuss promotion criteria throughout the year. Members are particularly concerned about examining and addressing promotion criteria for faculty in the In-Residence series and to form a liaison with the Committee on Academic Personnel (via informal presentations and updates) regarding this issue. The Council believes that current promotion criteria require clarification and delineation in order to distinguish the criteria applied to each series.

L. Pitts, Vice-Chair will update the Council regularly on the discussions and actions of the Health Science Retirement Taskforce. Further details of this taskforce can be found at [http://www.ucop.edu/acadadv/acadpers/taskforce.html](http://www.ucop.edu/acadadv/acadpers/taskforce.html).

**New Business**

The Council unanimously approved three students for graduation in the Fall quarter.

*The meeting adjourned at 5:15 p.m.*