



COORDINATING COMMITTEE ON GRADUATE AFFAIRS (CCGA)

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ACADEMIC SENATE

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September 16, 2016

## GRADUATE COUNCIL CHAIRS

Re: Revised CCGA Handbook

Dear Graduate Council Chairs:

Please find attached the newly updated CCGA Handbook that will be in effect starting September 1, 2016. The most substantive revision to the Handbook is expanded guidance for proposers of Self-Supporting Graduate Professional Degree Programs (SSGPDPs), found in Appendix K. Program proposals should now include the cost analysis that is submitted to Budget and Capital Resources and UCOP, and provide sufficient detail to address concerns that have arisen in recent SSGPDP reviews, as enumerated in Appendix K. CCGA understands that the cost analysis is of a provisional nature.

This expanded guidance is intended to assist proposers in addressing concerns commonly raised by reviewers and the committee in evaluating SSGPDPs for approval within the context of UC's standard criteria for graduate programs.<sup>1</sup> Local Graduate Councils are asked to pay particular attention that the expanded guidelines are followed by proposers. It is hoped that this will reduce the number of iterations between CCGA and program proposers, and shorten time for the review.

Sincerely,

A handwritten signature in blue ink that reads "Valerie Leppert".

Valerie Leppert, Ph.D.  
Chair, CCGA

cc: Jim Chalfant, Academic Council Chair  
Shane White, Academic Council Vice Chair

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- Quality and academic rigor of the program
- Adequacy of the size and expertise of faculty to administer the program
- Adequacy of the facilities and budgets
- Applicant pool and placement prospects for the graduates

CCGA Members

Hilary Baxter Academic Senate Executive Director  
Jocelyn Banaria, Academic Senate Associate Director  
Kimberly Peterson, Academic Planning Analysis Manager  
Chris Procello, Academic Planning and Research Analyst  
Campus Graduate Council Analysts

Enclosures (1)