

Committee on Rules & Jurisdiction

Marek Brzezinski, MD, PhD, Chair

MINUTES

December 15, 2015

PRESENT: Marek Brzezinski (Chair), Linda Angin, Doug Carlson, Jae Woo Lee, Katherine Yang

ABSENT: Dorie Apollonio, Michele Bloomer, Sheila Brear, Mark Seilestad

The Rules & Jurisdiction Committee (RJC) was called to order by Chair Brzezinski on December 08, 2015 at 10:05am in room U-506. A quorum of five was present.

Minutes from the October 2015 RJC meeting were reviewed and approved without edit.

Chair's Report

None.

RJC Chancellor's Fund Proposal for Development of a "UCSF Answers" one-stop website

John Kealy, Manager, Customer Communications, Website Development, UCSF went over what it would take to develop and maintain an independent website or portal. He also advised as to other issues that exist at UCSF with portals which intend to draw from other websites; of the 1,200+ UCSF-related websites, many index or tag things differently.

The imagined "UCSF Answers" site would work if the other sites list information in a uniform manner. Otherwise it presents issues at the point of creation and maintenance.

RJC members recognized the need for such a website to exist, but also that the Senate isn't the body to maintain such a site. It could assist in its creation but would need an additional \$150k annually to maintain. Overall, such a site should be created by the Administration on behalf of faculty.

RJC members further note that funds given for research into this project must be used on behalf of faculty life. Even if there is agreement as to the overarching IT issues at UCSF, RJC cannot at this time be the business owners of the solution. It does support Administration addressing those issues however. The \$15k allocated to RJC must remain focused on development of IT support for faculty and faculty life.

- a. **Review/Discussion of RJC Chancellor's/FAR Funds 2015-2016** (Attachment 2-3)
Analyst Cleaver will revise the RJC Proposal based on information learned from today's presentation. It will be circulated for re-review and approval. The intention is that this proposal is included in the consent calendar of the January 2016 Coordinating Committee.

Review/approval of RJC Suggested Revisions to SB 130A. Membership and SB 130B. Duties (Attachment 4)

Pursuant to Division Bylaw 120(B)(5), the Rules & Jurisdiction Committee (RJC) voted to approve their suggested edits to SB 130A. and SB 130B. These edits were developed at the October 2015 RJC meeting however there existed no quorum to approve the final recommendations.

Beyond RJC, these will reviewed and discussed at the January Coordinating Committee, and then included in the Consent Calendar of the January 28, 2016 Senate Division meeting. RJC Chair Brzezinski will present at the January 2016 Coordinating Committee on these proposed revisions.

Vote: approved

Second Request from Academic Senate Executive Director Giedt to clarify UCSF Division Bylaw 85B Composition of Committees (Attachment 5)

The Rules & Jurisdiction Committee reviewed and voted on the revised bylaws. Discussion at the November 2015 Coordinating Committee led to additional clarification being added to the first sentence. RJC Chair Brzezinski will present at the January 2016 Coordinating Committee on these proposed revisions.

Vote: Approved

Old Business

None.

New Business

None.

Chair Brzezinski adjourned the meeting at 11:30am.

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