

## **UCSF Committee on Academic Personnel**

### Reviews for Which CAP Is Responsible

- All Appointments at Professor and Associate levels
  - a. Effective August 1, 2016, CAP will no longer be required for any faculty appointments to the Assistant Rank. The final decision for all proposed appointments to the Assistant rank is now delegated to the Vice/Associate Deans for Academic Affairs in the four Schools.
    - i. Please note that this change doesn't preclude the Vice/Associate Dean from requesting full CAP review in exceptional circumstances.
    - ii. Changes in Series to steps 3 and above in the Assistant rank will still require CAP review.
- Appointment/Changes in Series
- All Appraisals (in preparation for promotion to Associate rank)
- All Promotions (to Associate and Full Professor rank)
- Accelerated and Decelerated Actions of Two Years or More
- Merit Advancements from Professor Step 5 to Step 6
- Merit Advancements from Professor Step 9 to Above Scale
- Five Year Reviews
- Stewardship Reviews
- Career Reviews

### Series Reviewed

- Professor (Ladder Rank)
- Professor In Residence
- Professor of Clinical X
- Health Sciences Clinical Professor
- Adjunct