



Graduate Council
Tejal Desai, PhD, Chair

ANNUAL REPORT 2012-2013

Primary Focus Points for the Year:

- Reimagining the role of the Graduate Council
- Academic Program Review of History of Health Sciences.
- Academic Program Review of the Global Health Sciences
- Review and approval of the MS in Healthcare Administration and Inter-professional Leadership

Task Forces, Special Committees, and Sub-Committees:

- Graduate Division Merit Fellowship Nomination Review Subcommittee
- Academic Program Review of the History of Health Science (Susan Miller)
- Academic Program Review of Global Health Sciences (Ed Murphy)
- Proposal for the Masters of Science Degree in Biomedical Imaging
- Proposal for the Masters of Translational Medicine
- Western Association of Schools and Colleges (WASC) Steering Committee (Sergio Baranzini & Pat Calarco)

Issues for Next Year (2012-2013)

2012-2013 Members

Tejal Desai, Chair

**Youngho Seo, Vice Chair and
CCGA Representative**

Sergio Baranzini

Mark Courey

Karen Duderstadt

Pam England

Mark Fried

Joseph Guldish

Soo-Jeong Lee

Susan Miller

Edward Murphy

Dorothy Porter

Mark Seielstad

Christian Vaisse

Ex-Officio Members

Joseph Castro, Interim Dean, Graduate Division

Elizabeth Watkins, Dean, Graduate Division

Christine Des Jarlais, Assistant Dean, Postdoctoral Affairs

Peter Taylor, Assistant Dean, Graduate Council Secretary (Jan. '13)

Jason Tien, Graduate Student Association Representative

Number of Meetings: 9

Council Secretary: Peter Taylor (9/2012 -1/2013)

Academic Senate Analyst: Kathleen Dargan

Systemwide Business

The Graduate Council took up the following Systemwide issues this year:

- The veto of SB259, the Higher Education Employer-Employee Relation Act introduced in the California Senate by Senator Hancock (D-Oakland) that defined the rights, obligations, prohibitions and unfair labor practices of higher education employers and employees.

Coordinating Committee on Graduate Affairs (CCGA)

Committee Vice Chair, Youngho Seo, attended Systemwide meetings on behalf of UCSF. Among items discussed were:

- Task force to assess Professional Degree Supplemental Tuition programs.
- Proposal to hold its February or March 2013 meeting in Sacramento in order to meet with members of the California legislators.
- The inclusion of all non-current UCSF faculty series into the Academic Senate.
- The approval process for new degree programs.

Divisional Business

This year, the Graduate Council took up the following issues related to the San Francisco Division:

Academic Program Reviews

- Ed Murphy agreed to serve as the Graduate Council liaison for the History of Health Sciences proposal review.
- Susan Miller agreed to serve as the Graduate Council liaison for the History of Health Sciences proposal review.

Postdoctoral Scholars

There has been discussion regarding the creation of a Postdoc Council as opposed to a Graduate Council which has largely been focused on Graduate education. This population would benefit from a Council devoted to the needs and policies that impact Postdocs.

Senate Regulation V

The council considered rewording Senate Regulation V that requires Academic Senate membership in order to sit on certain committees.

Policy to Permit Cross-Enrollment between Self- and State-Supported Programs

The council discussed drafting a policy that would permit cross enrollment between self-supporting and state supporting programs assuming classroom space permits and the permission of the instructor is granted.

Lab Safety and Compliance

Following a chemical explosion at UCLA and the legal settlement with UC, UCSF is reevaluating its policies surrounding safety, training, in the laboratory environment. These new training protocols will impact departments and programs like Pharmaceutical Chemistry and Chemistry and Chemical Biology and the students working in those labs.

Fellowship Sub-Committee

All members of the Graduate Council reviewed the one-hundred thirty Merit Fellowship Nominations received, or 32-34 per reviews per council member.

Revision of Program Review – Dean Watkins

Graduate Council approved the proposal presented by Dean Watkins' from the program directors to revise their program reviews. Programs with T32 grants want the option to opt in or out of Graduate Council program review. Social and population sciences PhD program and Physical Therapy DPT programs without T32 grants will undergo review every 8 years as indicated on the proposed schedule. The Nursing PhD has elected a 5-6 year external review. The one-year master's programs (Global Health Sciences, Biomedical Imaging, Dental Hygiene, and Translational Medicine) will undergo external program reviews every 5 years. The two- and three-year master's programs (Clinical Research, Oral and Craniofacial Sciences) will be reviewed every 8 years. These external reviews will be conducted in the same manner as described above for the social and population sciences PhD programs. NOTE: The nursing master's and MEPN programs are externally reviewed by the state and national accreditation bodies.

Redacted: Changes to the Certificate Program in Biomedical Research (CPBR)

In 2011-12, the Graduate Council approved the curricular alterations of the program that will make it possible for students to complete the program either in 12 consecutive months or, depending on their funding source and with permission of a pathways director, by completing separate blocks of 9 and 3 months.

Following discussion of the proposed changes to the Certificate Program in Biomedical Research (CPBR), it was noted that this program is not within the purview of the Graduate Council since it does not have courses attached to it, therefore, not qualifying it for a Graduate Certificate of Completion. While the Graduate Council has no authority to approve these changes, it did send a letter to Dan Lowenstein supporting the transition of this program to a certificate status (acknowledgement of achievement) that would be run by the schools.

State-Supported Student Fees

The council heard the request for a letter from the Graduate Council Chair be submitted to administration requesting that the campus administration:

1. Allocate funding from Tuition or other revenues to academic programs to pay for the instruction of students in state-supported programs who enroll in courses that exist primarily for students in self-supporting programs, and
2. Ensure that any fees assessed to students in state-supported programs for enrolling in courses are assessed consistent with the UC Guidelines for Implementing Course Materials and Services Fees.

It was determined that the council didn't have the authority to opine on financial issues.

Memorandum of Understanding for State and Self-Support Programs

The council authored a memorandum of understanding in an attempt to get approval for state-supported students to attend self-supported courses. There was no unilateral endorsement for allowing state supported students attend self-supported program courses.

Self-Supporting Courses with Additional Fees

Without council support for a letter requesting changes to funding allocations, the issue of existing UCSF courses that assess additional fees against University policy must be addressed. The Registrar's office acknowledged the receipt of complaints regarding these fees and agrees that these fees are against policy and that student fees should cover the cost of courses at the University; the issue is an administration policy rather than an Academic Senate issue.

Some corrective actions suggested were that courses with additional fees, those not available to state supported students, be listed separately and removed from the Graduate Division books.

It was decided that the issue would be brought to the Coordinating Committee to get Educational Committees (Committee on Courses of Instruction and Committee on Educational Policy) for concurrence on this issue

Program Review - Global Health Sciences Masters of Science Program

The Global Health Sciences Masters of Science program was first discussed at the May 9, 2013 meeting. Following the June, 2013 meeting, the Council will present their findings to the program directors for review and request a response from the Graduate Council at their September meeting.

Program Review - PhD Program in History of the Health Sciences – Sue Miller

The PhD Program in History of the Health Sciences was first discussed at the May 9, 2013 meeting. Following the June, 2013 meeting, the Council will present their findings to the program directors for review and request a response from the Graduate Council at their September meeting.

Going Forward

Ongoing issues under review or actions that the Committee will continue into 2013-2014:

- Program Reviews:
 - Global Health Sciences Master of Science Program
 - PhD Program in History of the Health Sciences
- Campus Planning
- Online Curriculum
- Self-Supporting Courses with Additional Fees
- Academic Senate Membership
- Bylaw Change to Regulation V– Committees for Higher Degrees which regulates who is eligible to serve as chair on dissertation and qualifying exam committees

Appendices

Graduate Council Secretary:
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Academic Senate Analyst:
Kathleen Dargan, Senate Analyst
Kate.Dargan@ucsf.edu, 476-1308