



School of Dentistry Faculty Council
Janice Lee, DDS, MD, MS, Chair

ANNUAL REPORT 2009-2010

Primary Focus Points for the Year:

- Budget Reductions
- Continued Overhaul of Bylaws
- Revision of Proctoring Rules

Issues for Next Year (2010-2011)

- Strategic Plan
- Bylaw Revisions
- Streamlining admissions process to recruit a top-notch and diverse candidate pool

2008-2009 Members

Janice Lee, Chair

Stefan Habelitz, Vice Chair

Stuart Gansky, Secretary
Nina Agabian
Mehran Hossaini-zadeh
Ophir Klein
Arndt Klocke
Sophia Saeed
Ram Vaderhobli

Ex-Officio Members

John Featherstone, Dean
Sheila Brear, Chair, Educational Policy Committee
Daniel Ramos, Chair, Admissions Committee
Daniel Hardy (ADS President, Student Representative)

Number of Meetings: 9

Senate Analyst: Shilpa Patel

Systemwide Business

The School of Dentistry Faculty Council took up the following Systemwide issues this year:

Budget Cuts and Proposed Faculty Salary Cuts and Furloughs

The Faculty Council reviewed and discussed proposals distributed by UCOP and the Chancellor throughout the year regarding the budget crisis and proposed reactions to the reduction in State funding.

UCSF Academic Senate Task Force Reviewing the Recommendations of the UC Commission on the Future

Diane Barber from the School of Dentistry Faculty served on the UCSF Academic Senate Task Force “Reviewing the Recommendations of the UC Commission on the Future”, specifically focusing on recommendations two and three of the “Funding Strategies” workgroup.

Links to the Commission and their recommendations, and the timeline and related reports and recommendations of the local task force reviewing and commenting on the recommendations of the Commission are presented on the [Academic Senate website](http://senate.ucsf.edu) (<http://senate.ucsf.edu>) under [Issues Under Review: UC Commission on the Future](#).

School Business

Proposed Change in Proctoring – A Request for Review by Associate Dean Damsky

In the School of Dentistry, there is a stand alone document, which is *not* part of the regulations, that requires faculty to proctor all exams. While this is standard procedure for all course examinations, it is somewhat difficult in the case of special needs students that request and are entitled to a quiet environment and extended time to complete exams. Currently, a faculty proctor must dedicate about 4 hours to proctor a few students beyond the normal exam date/time. Instead of a faculty proctor, Associate Dean Damsky proposed installing a staff proctor, with the faculty member on call. The Council deferred the issue to EPC for further review.

EPC took a provisional vote allowing staff to proctor exams if all documentation was checked to ensure that there is no by-law being contravened and if the proctoring arrangement is only extended to situations with special needs students needing longer examination times (not re-takes, missed exams etc). The Council found no issue with staff proctoring and charged EPC with codifying the policy.

Continued Budget Discussions

The Faculty Council spent a majority of the year strategizing over the massive budget cuts. The Council worked closely with the Dean, administration, and departments to find ways to increase efficiency and bridge funding gaps.

Creation of a Dental Academy in the Central Valley

The Council approved a new pipeline program that would establish a dental academy in the Central Valley. The academy would take four high school students, enroll them in California State University, Fresno, and have them intensely mentored from local dentists. The idea is to encourage these students to achieve a 3.5 gpa and score above average on the DAT. If they do, they will automatically get an interview (not a position) with the School of Dentistry. The Chair of the Admissions committee, Daniel Ramos, spearheaded this program to further the committee’s goal of increasing admissions of underrepresented minorities.

Capital Projects

The Faculty Council monitored the progress of several capital projects underway at the School:

1. Completion of the Fleming Lab on the 4th floor.
2. Digital Radiography has gone completely paperless with fully electronic patient records.
3. Renovation of the front lobby.
4. Inclusion of two peds operatories that will also be used for clinical research.

Clinical Efficiency

The Council has spent considerable time discussing ways to increase clinical efficiency. With the leadership of Mark Kirkland, these notable changes have increased the efficiency of the clinic:

1. The Friday afternoon clinic closures have allowed departments to reduce faculty and clinics to reduce staff.
2. Friday afternoon lectures have been consolidated.
3. Clinic hours have been changed from 9a-Noon and 2p-5p to 8:30a-Noon and 1:30p-5p.

Strategic Plan

The process for a comprehensive strategic plan began in Fall 2008 when general ideas regarding goals of the School were formed and relayed to the Dean. Three months ago, an action group was formed with the intention of drafting a strategic plan for faculty to review. The draft is ready for faculty review and will be featured at the Fall retreat with the hopes of it being approved before the new year.

Going Forward

Ongoing issues under review or actions which the Committee will continue into 2008-2009:

School of Dentistry Strategic Plan

The School has already taken steps to assemble a Strategic Plan. Major efforts will begin in the fall after the School of Dentistry Leadership Retreat.

Bylaw Revisions

The bylaws of the School of Dentistry need to be updated to reflect the curriculum change. Further, the Faculty Council would like to codify more clearly the responsibilities of the Faculty Council and all of the subcommittees.

Parking

The renovated parking lot behind the school continues to cause patients and faculty alike much consternation. The Council will meet with Randy Lopez in the fall to see what changes can be made to improve the situation.

Streamlining the Admissions Process

This year, the Council made significant changes to the scholarship scheme in order to recruit the most desirable candidates. There has been some progress, but the Council would like to examine more closely why many desirable candidates still pick other schools. The mission to recruit more underrepresented minorities will continue as well.