



ACADEMIC SENATE

# UCSF Academic Senate Distinction In Teaching Awards Nomination Form

**Deadline: Thursday, November 19, 2009, 4:00 P.M.**

**Submit to: DIT Nominations c/o Wilson Hardcastle, Box 0764, MUE 231**

Distinguished teaching may be didactic or demonstrative, bench or bedside. Distinguished teaching activity includes distinguished mentoring by faculty to students and/or residents. All faculty in the Ladder Rank, In Residence, Clinical X, Health Sciences Clinical, and Adjunct series with appointments at 50% or more time (at UCSF or its affiliates such as Fresno, the VA or SFGH) are eligible for nomination.

**Check One:**     Category 1, at UCSF five years or fewer                       Category 2, at UCSF more than five years

**Nominee Name:** \_\_\_\_\_ **Degree(s):** \_\_\_\_\_

**Academic Title:** \_\_\_\_\_

**Department(s):** \_\_\_\_\_ **School(s):** \_\_\_\_\_

**Nominator Name:** \_\_\_\_\_  Faculty     Student

**Department or School:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Campus Box:** \_\_\_\_\_

- Nomination packets may be no more than 15 double-sided pages. ***This form and the CV do not count in this limit.***
- All submissions must include one (1) original and ten (10) copies. ***Copies must be double-sided.*** (not the original)
- Nomination Packets must be submitted to Wilson Hardcastle in the Office of the Academic Senate, Box 0764, or MUE 231, no later than 4:00 P.M. on Thursday, November 19, 2009.

### For the Nominators

Nominators should submit the following to the Nominee's Department Chair:

- This nomination form
- A letter of nomination from you
- Nominee's current curriculum vitae
- Up to three (3) letters of support from intramural faculty
- Up to ten (10) letters of support from UCSF students, residents, or fellows. At least three (3) of these letters must be from current UCSF students, residents, or fellows.

Letters of support should address the nominee's effectiveness as a teacher, relevance to the professional or academic needs of the students, mentoring, availability, versatility, outstanding teaching style and/or outstanding teaching aids.

### For Department Chairs

Department Chairs should add the following materials to the nomination packet, and are responsible for submitting the packets to the Academic Senate by 4:00 P.M. **November 19, 2009.**

- Copies of student, resident, or fellow evaluations in the department's customary format
- Letter of support from the Department Chair, not to exceed three (3) pages, summarizing the nominee's teaching hours, courses, types of teaching (didactic, clinical, laboratory etc.) , versatility, effectiveness, mentoring, and personal contact with students, residents, or fellows

**Questions may be directed to Wilson Hardcastle, Senior Analyst for the Committee on Academic Personnel  
(415) 476-4245 or wilson.hardcastle@ucsf.edu**