

STRUCTURES OF THE STANDING COMMITTEES OF THE ACADEMIC SENATE

COMMITTEE ON ACADEMIC FREEDOM (CAF)

Number of Members	Five (or six, see below*)
Appointed Membership	<ul style="list-style-type: none"> • Representatives from each School • One representative from the Health Science Clinical Professor series • One representative from the Adjunct Professor series
Ex Officio Member*	<ul style="list-style-type: none"> • Divisional representative of the University Committee on Academic Freedom, if not already a member
Quorum	Three (or four*)

COMMITTEE ON ACADEMIC PERSONNEL (CAP)

Number of Members	Nine
Appointed Membership	<ul style="list-style-type: none"> • Only Senate Series at the Professor Rank may be appointed to CAP. Membership should represent all four Schools and should be representative of the broad missions of UCSF, including faculty in the basic, clinical, and social/behavioral sciences.
Ex Officio Members	<ul style="list-style-type: none"> • None
Quorum	Five

COMMITTEE ON ACADEMIC PLANNING AND BUDGET (APB)

Number of Members	No fewer than 11, nor more than 19
Appointed Membership	<ul style="list-style-type: none"> • Members of associate rank or higher • At least one faculty member from each School • Up to four members from Clinical or Adjunct Series • Membership should reflect UCSF campus locations and teaching, clinical and research activities • All members shall be voting members except when proscribed by Academic Senate bylaws and regulations • No standing Dean, Associate Dean, or Department Chair shall serve as a member of the Committee. However, individuals previously holding these positions may be Committee members • Chair serves a two year term
Ex Officio Members	<ul style="list-style-type: none"> • Vice Chair of the San Francisco Division • Vice Chancellor for Administration and Finance • Vice Chancellor for University Advancement and Planning

	<ul style="list-style-type: none"> • Associate Vice Chancellor for Academic Affairs
Permanent Guests	<ul style="list-style-type: none"> • Chairs of each school's Faculty Council
Quorum	Half of membership plus one.

CLINICAL AFFAIRS COMMITTEE (CAC)

Number of Members	At least Eight voting members (and five non-voting ex officio members)
Appointed Membership	<ul style="list-style-type: none"> • Four Senate faculty • Four Health Sciences Clinical Faculty at 50% or greater time) • Membership should be representative of all four schools, representative of the various clinical enterprises operated by or affiliated with UCSF, and representative of each campus site operating clinical practices (Parnassus, VA, SFGH, Mt. Zion, etc.)
Ex Officio Members	<ul style="list-style-type: none"> • Chief Executive Officer of UCSF Medical Center • Chief Executive Officer of Veterans' Affairs Medical Center • Chief Executive Officer of San Francisco General Hospital • Chair or Vice Chair of Graduate Council • Vice Chancellor for Medical Affairs
Quorum	Five voting members

COMMITTEE ON COMMITTEES (COC)

Number of Members	Nine: Five At Large Members, and one representative from each school
Appointed Membership	<ul style="list-style-type: none"> • This Committee is elected by the Senate Faculty for three-year terms. At Large Members are elected by all UCSF Senate Faculty. School Representatives are elected by faculty from their respective schools.
Ex Officio Members	<ul style="list-style-type: none"> • None
Quorum	Five

COORDINATING COMMITTEE (COORD)

Number of Members	34
Appointed Membership	<ul style="list-style-type: none"> • Chair, Vice Chair, Parliamentarian and Secretary of Division • Chair of each Standing Committee of the Division • Chair of each Faculty Council • Chair of the Graduate Council • Dean who are ex officio members of their school's Faculty Council • Divisional Delegates to Assembly (and alternates) • Immediate Past Chair of the Division
Ex Officio Members	<ul style="list-style-type: none"> • Vice Chancellor for Administration and Finance • Vice Chancellor for University Advancement and Planning • Vice Provost Academic Affairs for the Provost/Executive Vice

	Chancellor
Quorum	18

COMMITTEE ON COURSES OF INSTRUCTION (COCOI)

Number of Members	10
Appointed Membership	<ul style="list-style-type: none"> To include faculty from all four schools
Ex Officio Members	<ul style="list-style-type: none"> Each school's educational policy/curriculum committee member or equivalent At least one member from the Graduate Division Registrar is the Executive Secretary
Quorum	Six

COMMITTEE ON EDUCATIONAL POLICY (CEP)

Number of Members	Eight
Appointed Membership	<ul style="list-style-type: none"> Membership shall include representation from each school Chair or Vice Chair shall be the representative to the University Committee on Educational Policy
Ex Officio Members	<ul style="list-style-type: none"> Director, Education and Public Service, UCSF Library Chair (or designee), School of Dentistry Committee on Educational Policy Chair (or designee), School of Medicine Committee on Educational Policy Associate Dean, Academic Programs, (or designee) School of Nursing Chair (or designee), School of Pharmacy Committee on Educational Policy
Quorum	Five

COMMITTEE ON EQUAL OPPORTUNITY (EQOP)

Number of Members	At least 10
Appointed Membership	<ul style="list-style-type: none"> At least one representative from each School and Graduate Division At least one appointee from Clinical and one from Adjunct series All members shall be voting members except when proscribed by Academic Senate bylaws and regulations
Ex Officio Members	<ul style="list-style-type: none"> Member of Committee on Privilege and Tenure Member of Committee on Academic Freedom
Permanent Guests	<ul style="list-style-type: none"> Director of Office of Affirmative Action/Equal Opportunity/Diversity or designee
Quorum	Six

COMMITTEE ON FACULTY WELFARE (FW)

Number of Members	Seven
Appointed Membership	<ul style="list-style-type: none">• Membership shall include one Emeritus faculty member
Permanent Guest	<ul style="list-style-type: none">• Principal Coordinator, UCSF Benefits
Quorum	Four

COMMITTEE ON LIBRARY AND SCHOLARLY COMMUNICATIONS (COLASC)

Number of Members	Ten
Appointed Membership	<ul style="list-style-type: none">• Shall include faculty from all four schools
Ex Officio Members	<ul style="list-style-type: none">• University Librarian• One representative of the Librarian's Association of the University of California - San Francisco Division• One representative from either the UCSF Graduate Student Association or Associated Students of the University of California, San Francisco. The student representative groups shall in alternate years provide representatives (in odd years – GSA, in even years – ASUCSF). In the event that the Student Associations are unable to alternate representation, they shall determine amongst themselves which organization will send representation.
Quorum	Six

COMMITTEE ON PRIVILEGE AND TENURE (P&T)

Number of Members	Nine
Appointed Membership	<ul style="list-style-type: none">• Senate Faculty of Professor rank, inclusive of all four schools
Ex Officio Members	<ul style="list-style-type: none">• None
Quorum	<ul style="list-style-type: none">• Five, requiring the Chair or Vice-Chair to be present

COMMITTEE ON RESEARCH (COR)

Number of Members	23
Appointed Membership	<ul style="list-style-type: none">• Membership should represent all four Schools and should be representative of the broad missions of UCSF, including faculty in the basic, clinical, and social/behavioral sciences.
Ex Officio Members	<ul style="list-style-type: none">• None
Quorum	12

COMMITTEE ON RULES AND JURISDICTION (R&J)

Number of Members	Nine
Appointed Membership	<ul style="list-style-type: none">• Membership shall include representation from each school.
Ex Officio Members	<ul style="list-style-type: none">• Divisional Senate Parliamentarian• Registrar
Quorum	Five