



120. Committee on Rules and Jurisdiction

- A. Membership: This Committee shall consist of nine members including the Registrar and Admissions Officer, ex officio. The Parliamentarian shall be a non-voting ex officio member. [Am 9 Dec 71, 1 Sep 03, 18 Nov 04]
- B. Duties:
1. To exercise formal supervision over all modifications in Divisional legislation proposed by other committees, or by members of the Division, for consideration by the Division. Formal supervision requires review and certification by the Committee that the proposed legislation is consonant with the Code of the Academic Senate prior to submission to the Division. This does not involve approval or disapproval by the Committee of the substantive content of the proposed legislation.
 2. Under the guidance of the University Committee on Rules and Jurisdiction, to publish and edit the Manual of the San Francisco Division of the Academic Senate when necessary.
 3. To review legislation adopted by the San Francisco Division to determine whether such legislation is of such general concern as to require action by the Assembly, or whether it is in conflict with any Bylaws or Regulations of the Academic Senate. It shall inform the Chair of the Division of its decision.
 4. To make editorial and conforming non-substantive changes in Divisional legislation.
 5. To advise the Division, its officers, committees, and Faculties in all matters of organization and jurisdiction, review all changes in Bylaws, Regulations, and Procedures of the San Francisco Division and its Faculties, and submit to all Faculties of this Division such amendments to their Bylaws as may seem advisable.
 6. To respond to informal requests from members, officers, or committees of the San Francisco Division for information regarding the Code of the Academic Senate or the legislation of the San Francisco Division, summarizing all such correspondence in an annual report.
 7. To issue a Legislative Ruling interpreting the Manual of the San Francisco Division at the request of a member of the Coordinating Committee. Prior to issuing a Ruling, the position of the Committee shall be submitted to the Coordinating Committee for consideration and comment. After considering such comment, it shall issue its Ruling and report it to the Division in the Call to the next Division meeting, along with commentary from the Coordinating Committee. The Legislative Ruling will become final and acquire the status of legislation unless the Division does not adopt it at that meeting.
 8. To hear, upon written petition of no fewer than 10 members of the Division, challenges to any action of a Divisional committee alleged to be contrary to the Code of the Academic Senate or to the Manual of the San Francisco Division. Such challenges must be made within 30 days after the publication of the minutes of the Division or Divisional committee reporting the action. It shall hear both sides, orally or in writing or both, before reaching a decision. It shall report its finding to a meeting of the Division and to the University Committee on Rules and Jurisdiction. Either the petitioners or the committee may then ask the University Committee on Rules and Jurisdiction to consider the issue. A decision of that Committee, if rendered, shall be final. If that Committee decides not to hear the issue, the decision of the San Francisco Division's Committee on Rules and Jurisdiction shall stand. No challenges can be made to findings or recommendations on the merits of a particular case render by the Committee on Academic Personnel or the Committee on Privilege and Tenure.