



Graduate Council
Jeff Lansman, PhD, Chair

MINUTES
May 20, 2008

PRESENT: J. Lansman (Chair), H. Alden, M. Beattie, C. DesJarlais, J. Fecondo, C. Harrington, K. Topp, K. Nelson, S. Nelson, D. Nielson, F. Schaufele, R. Shafer, E. Watkins, E. Yelin

ABSENT: P. Calarco, Y. Huang

GUESTS: Doug Carlson, Registrar
Farid Chehab, Graduate Division Faculty Liaison
Lani Proctor Pettersen, Director, Graduate Financial Support
Richard Wyllie, Admissions Coordinator, Graduate Division

The Graduate Council was called to order by Chair Lansman on May 20, 2008 at 2:05 p.m. in room S-30. A quorum was present.

The minutes of April 15, 2008 were approved.

Chair's Report – Jeff Lansman

- The Graduate Dean recommends that a task force be appointed to review Academic Program Review guidelines and processes. M. Beattie has agreed to chair this task force; members will include J. Lansman, E. Watkins, J. Fecondo, K. Nelson, and F. Chehab (Graduate Division).

Vice Chair and CCGA Report – Elizabeth Watkins

CCGA –

- The new draft *In Absentia* registration policy was reviewed; some members were concerned that the cost of fees was too high; further discussion and review will occur
- UC Riverside was encouraged to move forward with their plans to develop a new medical school.
- The UCSF self-supporting M.S. Global Health Sciences was approved.
- CCGA wants each campus to provide information on non-fiscal impediments to increasing graduate student enrollment. For Nursing, limited clinical sights for training is an issue.

Dean's Report

- C. DesJarlais provided an update for P. Calarco on UAW organizing activities for postdoctoral scholars at UCSF.
- K. Nelson reported on the upcoming Graduate Division commencement activities.

Graduate Student Association Report – John Fecondo

- Elections for the GSA officers will take place in June 2008.
- Professor Steve Finkbinder will receive the Faculty Mentorship Award at the Graduate Division Commencement ceremonies.
- The Registration Fee Budget for 2008/09 is awaiting approval by the Chancellor.

- Representatives from the GSA have met with Librarian Karen Butter and her staff concerning safety and security issues in the Library.

Postdoctoral Scholars Association Report – no report

Academic Senate Report – Heather Alden

- The Senate is reviewing copyright and file sharing regulations, as well as student policies regarding copyright infringement. The Library is currently looking at the possibility of offering URLs where articles may be posted for teaching and educational purposes.

Old Business

Neuroscience External Review Report – Farid Chehab and Kim Topp

- An overview of the program was provided.
- There was excellent communication and collaboration among the reviewers and faculty and the overall review was very strong.
- The excellence of the program director, students, and faculty were highlighted
- Recommendations focused on the need for increased funding; the modification of certain courses; and, offering specific courses on a more frequent basis.
- The program will be asked to provide a response to the external review to the Graduate Council.

Debriefing on the Clinical Research External Review – Farid Chehab and Ed Yelin

- Update provided on the review that took place on May 12-13, 2008; the external report is expected in June.

New Business

Discussion of the Academic Review Process and Follow-up to Recommendations of the External Review Report

- A Task Force was appointed, chaired by Michael Beattie, that will review the processes and guidelines of the Academic Review process. Recommendations will then be forwarded to the Graduate Dean and Chair of the Graduate Council.

Overview of the Fellowship Review and Ranking Process – Lani Proctor Pettersen

- The process for fellowships reviews was discussed; a recommendation was made to have the reviews for first-year fellowships earlier in the year so that they may be used for recruitment purposes.
- The current review process is conducted at the same time that many grant renewals are due to NIH. This creates difficulties for faculty reviewers. It was recommended that Council and Graduate Division review the timeline for possible modifications.
- It was recommended that Dean P. Calarco discuss the schedule for fellowship reviews with the Graduate program directors.

Overview of Postdoctoral Scholar Demographics and Department Data – Chris DesJarlais

- Information was provided to the Council, which included data on approximately 1,100 postdocs by gender, ethnicity, department location, age, and salary range

Chair Lansman adjourned the meeting at 4:00 p.m.

Graduate Council Secretary:
Karen Nelson, Assistant Dean, Graduate Division
karen.nelson@ucsf.edu; 415/502-3224