



ACADEMIC SENATE

SCHOOL OF PHARMACY FACULTY COUNCIL

Betty-ann Hoener, PhD, Chair

MINUTES

Meeting of February 20, 2003

PRESENT: B. Hoener (Chair), L. Kroon, (Vice Chair), C. Cullander, S. Kahl, H. Lipton, A. Louis, C. Tsourounis, M. Winter, K. Yang

ABSENT: B. Alldredge, L. Benet, P. England, M. Koda-Kimble, G. McCart, L. Rice, C. Wang

GUESTS: Robert Day, Associate Dean

The School of Pharmacy Faculty Council was called to order by Chair Hoener on February 20, 2003 at 2:30 PM in S-118. A quorum was present.

Approval of Minutes

The minutes of January 16, 2003 and January 27, 2003 will be reviewed at the next meeting.

Chair's Report

The Council convened a meeting with L. Benet on January 27, 2003 to discuss his concerns with the viability of his laboratory. After the meeting the Council transmitted via email a memo expressing its opinions to Dean Koda-Kimble. Chair Hoener reported that L. Benet and the Leadership Group of the School of Pharmacy have agreed upon a resolution on the issues related to his laboratory.

The Senate Committee on Academic Planning and Budget (APB) continued discussions of the University's budget deficit and encouraged open communication between the faculty councils and University administrators. The Council agreed that the School of Pharmacy's budget figures should not be shared during these discussions and that current mechanisms adequately allow the Council to provide feedback to Dean Koda-Kimble on School priorities. The Council agreed to request from the Dean a report on the nature of budget cuts for the School at the next meeting.

Dean's Report

None.

Proposed Guidelines for Advancement of Without Salary Faculty in Clinical Professor Series – Michael Winter

M. Winter presented proposed guidelines ([Attachment 1](#)) for promotion criteria of Without Salary (WOS) faculty in the Clinical Professor series in the Department of Clinical Pharmacy. Because current Clinical X series guidelines are used to evaluate unpaid Clinical faculty, these proposed guidelines attempt to provide for more accurate advancement criteria for WOS faculty in the department who may require more than the minimum six years to progress from one level to another. After offering minor editorial revisions the Council supported the proposal.

The Council also discussed creating a checklist for WOS faculty to assist in recording activities required for advancement and implementing workshops on creating high-quality curriculum vitae.

The Department of Clinical Pharmacy will transmit the proposal to the Leadership Group, the Senate Committee on Academic Personnel and the Chancellor for approval.

Results of Faculty Survey on Long Range Development Plan

Chair Hoener reviewed the results from the faculty survey on requirements for a successful career at UCSF in conjunction with the Long Range Development Plan. Thirty two out of 72 faculty members responded to the questionnaire. Results indicated that faculty would like to spend more time on research and a little less time on clinical duties and teaching; faculty considered committee service a useful expenditure of time; and the School of Pharmacy should have its own building, although the School should not be “locked” into a building without the potential for growth. In the open-ended section of the survey, faculty stressed the need for administrative support in order to allow for concentration on research, clinical, and teaching duties.

Report from Educational Policy and Admissions Committees

At the last Council meeting S. Kahl presented a proposal to require an additional course (Clinical Pharmacy 147) to the Pharmaceutical Care Pathway to ensure that students took advantage of the community practice experience. A meeting with current first-year students was held to discuss the proposal and gather student input and another meeting with current second-year students is planned for next week. The Council agreed to distribute, via the Office of the Academic Senate, a web ballot to faculty with appointments of 50% or more time for approval.

New Business

L. Kroon attended a recent meeting of the Chancellor’s Council, comprised of various constituencies of the campus community, where issues such as the new orientation program for faculty, increased child care spaces at Laurel Heights, and concerns regarding security in the Library were discussed.

The Faculty Council also raised the issue of the deadline for applying for the University of California Retirement Plan (UCRP) Service Credit Allocation Program, which allows for one or two years of UCRP service credit to recognize past time worked in temporary positions. Information was transmitted to faculty at the end of November 2002 announcing a deadline of December 31, 2002 to submit applications for the service credit. In addition, one Council member indicated that she had received credit for service as a Without Salary faculty member while another Without Salary colleague did not. The Council raised concerns about the lack of adequate time and information for faculty to compile documentation for the application and agreed to transmit a communication to Dan Bikle, chair of the Academic Senate to express concern regarding the inconsistency of awarding credit and to support an extension of the program.

The meeting adjourned at 4:30 p.m.

Meeting Attendance Record

| MEMBERS | 9/19/02 | 10/17/02 | 11/21/02 | 12/19/02 | 1/16/03 | 1/27/03 Special Meeting | 2/20/03 | 3/20/03 | 4/17/03 | 5/15/03 |
|-----------------------|----------------------------|----------------|----------------|----------------|---------------|----------------------------|---------|---------|---------|---------|
| Betty-ann Hoener | X | X | X | X | X | X | X | | | |
| Brian K. Alldredge | RSVP'd Absenc | RSVP'd Absence | RSVP'd Absence | X | X | RSVP'd Absence | Absent | | | |
| Leslie Benet | Nominate d at this meeting | X | RSVP'd Absence | X | RSVP'd Absenc | X | Absent | | | |
| Christopher Cullander | X | X | X | X | X | X | X | | | |
| Pamela England | Absent | Absent | Absent | X | Absent | X | Absent | | | |
| Mary Ann Koda-Kimble | RSVP'd Absenc | RSVP'd Absence | X | X | RSVP'd Absenc | Excused Absence | Absent | | | |
| Steve Kahl | X | X | X | X | X | X | X | | | |
| Lisa Kroon | X | X | X | X | X | X | X | | | |
| Helene Lipton | X | RSVP'd Absence | X | Absent | X | RSVP'd Absence | X | | | |
| Adara Louis | X | RSVP'd Absence | X | Absent | X | Absent | X | | | |
| Lorie G. Rice | X | RSVP'd Absence | X | RSVP'd Absence | X | X | Absent | | | |
| Gary McCart | RSVP'd Absenc | RSVP'd Absence | RSVP'd Absence | X | Absent | Absent | Absent | | | |
| Candy Tsourounis | X | RSVP'd Absence | X | X | X | X | X | | | |
| C.C. Wang | X | X | Absent | Absent | X | RSVP'd Absence | Absent | | | |
| Michael Winter | RSVP'd Absenc | X | X | X | X | X | X | | | |
| Katherine Yang | X | X | X | X | X | X | X | | | |

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