



SCHOOL PHARMACY FACULTY COUNCIL

C.C. Wang, PhD, Chair

School of Pharmacy Full Faculty Meeting

MINUTES

Meeting of June 21, 2002

Chair Wang called the meeting of the Pharmacy Full Faculty to order on June 21, 2002 at 1:00 p.m. in Room N225.

Approval of the Minutes

The minutes of the meeting of January 16, 2002 were approved.

Chair's Report

Academic Planning and Budget

Chair Wang reviewed the latest proposal from the Academic Planning and Budget (AP&B) Committee to increase faculty input in the campus' budget allocation process. He noted that the Dean's Office would coordinate the faculty councils, AP&B, and the campus Executive Budget Committee. The Dean will submit the proposal to the Chancellor's Office after receiving feedback from the various committees.

Chair Wang discussed a communication from AP&B to the Chancellor that listed budget recommendations for the use of the Chancellor's discretionary funds. He noted that the issue of funding for FTEs in the School of Pharmacy was not addressed in the communication and that the Dean submitted a separate proposal requesting funding.

Proposed UCSF Policy Not to Accept Tobacco Industry Funding

Chair Wang reported on the status of the "Petition for UCSF Policy Not to Accept Tobacco Industry Funding" and noted that the task force reviewing this petition proposed that each faculty council communicate this issue to the full faculty of the respective Schools and provide feedback to the task force. A Faculty Forum will be held in the Fall with two guests to debate the issues related to the Petition and provide the Faculty with an opportunity to respond to the Petition.

Health Sciences Retirement Benefits

Chair Wang presented an overview of a draft proposal submitted by the UC Health Sciences Faculty Retirement Task Force. He summarized the four options being reviewed by the task force with a list of factors that affect their consideration. Details of this report may be obtained from the Office of the Academic Senate.

Task Force on Teaching Accommodations for Pharmacy Faculty at Mission Bay and Parnassus Heights Campus

Chair Wang announced that an ad hoc Committee was formed to review the issue of space allocation at Parnassus for research programs and offices for Mission Bay Faculty to teach and conduct office hours on the Parnassus campus. The Task Force consists of Drs. Martin Shetlar, Steve Kahl, and Deanna L. Kroetz. Chair Wang noted that Dean Koda-Kimble is working with the School of Medicine to coordinate joint space to be used by Medicine and Pharmacy Faculty.

Chair Wang announced that state research funding will receive a 10% cut next year.

Dean's Report

Dean Koda-Kimble thanked C.C. Wang for serving as interim Chair of the Faculty Council.

Dean Koda Kimble noted that the proposed increased allocation to Schools' indirect costs recommended by the Academic Planning and Budget Committee would decrease the amount of Chancellor's discretionary funds. She added that the School of Pharmacy relies heavily on the discretionary funds and that the increased allocation to indirect costs would minimally impact the school.

The Long Range Development Plan Committee is evaluating five hospital replacement scenarios to relocate the Moffitt/Long Hospitals. Scenarios include sites at Mt. Zion, Mission Bay, and the Parnassus campus.

The Dean will work with Department Chairs to improve employee morale in in light of a recent staff survey.

Angela Hawkins, former Associate Dean of Administration, left the School of Pharmacy to take a position in the office of Budget and Resource Management. Recruitment efforts are in progress and the Dean anticipates making a decision in the next couple of months.

The Dean thanked George Scangos and Toby Herfindal for Chairing the School of Pharmacy's Capital Campaign.

Departmental Chairs' Reports

Pharmaceutical Chemistry – Steven Kahl

Dr. Kahl offered the following information regarding the Department of Pharmaceutical Chemistry:

- The department is recruiting three faculty positions and anticipates filling the positions by the Fall of 2003.
- Debra Harris was announced as the new MSO for the Department of Pharmaceutical Chemistry.
- The move to Mission Bay will impact all but five of the department faculty members. The five remaining on Parnassus will be relocated to be situated closer to each other.
- Dr. Kahl provided an overview of the accomplishments of several faculty and junior faculty members.

Biopharmaceutical Sciences – Kathleen Giacomini

Dr. Giacomini reported that the Department of Biopharmaceutical Sciences (BPS), through faculty recruitment, is developing and strengthening its research and academic programs in pharmaceutical sciences. She provided an overview of the accomplishments of the BPS Faculty and announced the newest members of the adjunct faculty.

The department continues to face challenges with regard to space development. The department made the decision to develop at multiple sites and is faced with the challenge of maintaining a vital, interactive department.

BPS is planning a retreat for August 1, 2002 to address issues related to the challenges of multiple sites, faculty recruitment, and department administration and resources.

Clinical Pharmacy – Lloyd Young

Dr. Young offered the following information regarding the Department of Clinical Pharmacy:

- Peter Ambrose was selected as the new Vice-Chair of off campus programs.
- The department has developed new community pharmacy experiences with Longs, Walgreens, and Safeway.
- The department recently established a new program in Fresno and the South Bay as well.
- The department is currently developing an educational module that will provide all Pharmacists in California with information on the principles of quality assurance in response to the new regulations for all Pharmacies to develop a quality assurance program.
- The Pharmacy Department is facing a shortage in Faculty because Pharmacy graduates are choosing to go into practice due to high starting salaries.

Committee Reports

Report from the School of Pharmacy Educational Policy Committee

Consideration and Approval of New Courses

The EPC and the Academic Senate Committee on Courses of Instruction recommend the following courses for approval by the full faculty.

Elective Pharmaceutical Care Pathway APPE's:

CP 189.01 Acute Care APPE in General Medicine (1-7 units; F, W, Sp, Su)

CP 189.04 Acute Care APPE in Family Pharmacy Practice (1-7 units; F, W, Sp, Su)

CP 189.70 APPE in Clinical Toxicology (1-7 units; F, W, Sp, Su)

CP 189.78 APPE in Community Pharmacy Compounding (1-7 units; F, W, Sp, Su)

CP 189.80 APPE in Community Pharmacy Practice Administration (1-7 units; F, W, Sp, Su)

CP 189.13 APPE in Infectious Disease (1-7 units; F, W, Sp, Su)

CP 189.04 Acute Care APPE in Floor-based Pharmacy Services (1-7 units; F, W, Sp, Su)

CP 175.04 APPE in Anticoagulation Service (1-7 units; F, W, Sp, Su)

CP 152.03 Women's Health Issues (1 unit; F)

A Motion was made and seconded by several faculty members and these courses were unanimously Approved.

Change in Grading Convention for Core Course

At the request of the instructor, the Committee has agreed to change the grading in CP 122 Law and Ethics from P/NP to letter grades. They will continue to discuss the role and importance of the P/NP option in core courses next fall.

Establishment of Policy on Emergency Absences

S. Kahl reported that the Educational Policy Committee reviewed the wording for the policy on procedures for students who miss coursework or are absent from class for several days on an emergency basis. The Committee drafted the following policy for approval by the Full Faculty:

“School of Pharmacy Policy on Notification of Emergency Absences

In general, excuse from class is at the discretion of the instructor. Students should consult the course syllabus/outline for policies on attendance and make up work for specific courses.

The following procedures are applicable to students who miss coursework or are absent from class for several days or longer on an emergency basis.

- Contact the instructor immediately by phone or email. It is critical that students make every reasonable effort to contact the instructor *prior to the absence*. If a student is not able to contact the instructor, the Associate Dean for Student & Curricular Affairs and/or the Director of Student Affairs should be notified of the absence and expected duration.
- Students who miss coursework or are absent for several days for health reasons must obtain documentation from Student Health Services or relevant medical provider. Documentation must be provided upon request to the Office of Student & Curricular Affairs.
- Coursework is re-scheduled on a case-by-case basis at the discretion of the instructor. It is the responsibility of the student to contact the instructor as soon as possible to arrange for promptly completing any missed course work. In the case of missed final exams, every attempt should be made to complete the course prior to the beginning of the following quarter.
- Unexcused absences are handled at the discretion of the instructor and may result in a failure or no pass.

Absences from Advanced Pharmacy Practice Experiences are handled by the Department of Clinical Pharmacy.”

A Motion was made and seconded by several faculty members and the policy was unanimously Approved.

Policy on Minimum GPA to participate in Advanced Pharmacy Practice Experiences

S. Kahl noted that the required minimum grade point average of 2.0 in order for a student to begin his/her Advanced Pharmacy Practice Experiences was not formally adopted as a policy by the School. The EPC has approved and recommended the following formal policy:

“Students must have a cumulative GPA of > 2.0 in order to participate in any Advanced Pharmacy Practice Experiences (APPE). For participation in elective APPE’s, students must have completed Winter quarter of Pharmacy III and have no more than 10 outstanding units in core courses. For participation in any core APPE (i.e. CP 148 or CP 149 series) students must have completed all core courses up through Winter quarter of Pharmacy III, and passed the cumulative examination.”

A Motion was made and seconded by several faculty members and the policy was unanimously Approved.

Re-examination of the Consequences of the “12 Quarter Rule”

At the last School faculty meeting in January, a motion was approved to require students to register for no fewer than 12 quarters. It was also stipulated that, for students registering for the summer quarter,

this meant both summer blocks. The EPC has been discussing this issue with particular attention being paid to its economic consequences. The faculty considered the financial impact on students and opted to let the 12 Quarter Rule stand. The Committee will review the issue to determine if it is consistent with the original intent of the flexibility of the curriculum.

Establishment of New Standing EPC Sub-Committees

The EPC established two standing sub-committees to assist in its ongoing mission of assessing the quality of the curriculum.

Report from the School of Pharmacy Admissions Committee

M Shetlar summarized a report compiled by the Admissions Committee for spring 2002. The report contained a statistical breakdown of the applicant pools of the PharmD Applicant Pool. The data included information on grade point averages, test scores, gender, race, age and in state vs. out of state applicants. He pointed out the increase in the total number of applicants and the increased ethnic diversity of the pool.

Pathway Reports

Pharmaceutical Health Policy and Management – Dr. Thomas Kearny, Pathway Chair

Dr. Kearny announced that the 2002 pathway class had thirteen students, the class of 2003 will have seven students and the class of 2004 will have six students declared. He further gave an overview of the projects that pathway students are currently working on.

Dr. Kearny surveyed the students to determine what types of electives and units were taken to ensure that students had an adequate clinical load. The results showed that students maintained a well balanced clinical load as a whole.

Dr. Kearny announced the Pathway will hold a retreat to discuss the re-sequencing of courses, clarify the expectations and structure of the pathway, and review the evaluation process of the pathway.

Pharmaceutical Care – Dr. Betty Dong, Pathway Chair

Dr. Dong discussed the review of course surveys for CP137 - Introduction to Advanced Pharmaceutical Care. Pathway students expressed concerns with student projects. The introduction to the project was rescheduled for earlier in the quarter and an additional one hour orientation was offered to increase active student participation in the process to address these concerns. Dr. Dong gave an overview of the projects that pathway students are currently working on and acknowledged the importance that preceptors play in the process.

Pharmaceutical Sciences –Dr. Betty-Ann Hoener

Dr. Hoener reviewed the members of the pathway committee and announced that the 2002 pathway class had only two students. This provided an excellent opportunity to develop the pathway and try out the new courses. The class of 2003 will have ten students and the class of 2004 has ten students declared.

Dr. Hoener outlined the structure of the pathway curriculum and gave an overview of the research advisors in the pathway.

Student Report

Julie Lee, President of the School of Pharmacy Student Body, presented the following report:

- Students of the Pharmaceutical Sciences pathway are looking forward to their clinical rotations this summer.
- Several students have expressed concern about six-week clinical rotations that focus on patient care. The students feel that they have learned everything that can be learned after 3 or 4 weeks and that a four week rotation would be sufficient.
- An informal survey of the students was done to receive feedback on various clinics including San Francisco, South Bay, Davis, Los Angeles, and San Diego. The students addressed issues such as availability of preceptors and space for patient consultation.

Old Business

None.

New Business

None.

There being no further business, a Motion was made and seconded and the meeting was adjourned at 3:02 p.m.

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