



Library Committee

Annual Report 2000-2001

Christoph Schreiner, PhD, MD
Chair

During the 2000-2001 academic year the Library Committee enjoyed a productive year during which it met five times, with a quorum present at each meeting. The Committee's work was augmented by the use of electronic communications, surveys and polls to gather data and facilitate communication amongst Committee members in order to finalize Committee actions.

Issues reviewed and acted on by the Committee included:

- Review of proposal for the establishment of a non-ORU Center for Tobacco Control Research and Education
- Library space provisions at the new Mission Bay campus
- Revision of the Committee bylaws
- The development of the Center for Instructional Technology (CIT) and the purchase of WebCT software
- Distance Learning
- The replacement of the MELVYL catalog system with a new web-based catalog system
- Strategies for the management of Library Collections

Campus-Wide Issues

Proposal for the Establishment of a non-ORU Tobacco Control Research and Education Center

The Library Committee, along with the Academic Senate Committee on Research, Graduate Council and Academic Planning and Budget Committee, was asked to evaluate and prepare a response to Senate Chair Lawrence Pitts regarding the proposal for the Establishment of a non-ORU Tobacco Control Research and Education Center to be housed in the UCSF library.



Following many meetings and a great deal of in-depth discussion, the Committee prepared a detailed response to the Chair of the Academic Senate, which was forwarded to the Vice Chancellor for Academic Affairs in consideration of the overall proposal.

It is important to note that the Library Committee supports the American Legacy Foundation endowment to UCSF and the creation of the Digital Tobacco Archives at the UCSF Library related to Tobacco Control Research and Education. However, in consideration of the proposal by the Committee, many important policy issues regarding use of Library space were raised. The Committee remains concerned (as noted below) that approval of this non-ORU center **not** set a precedence for other similarly noteworthy and important centers to view the Library as a viable place to locate.

The Committee recognized that the library's anticipated role in the Center might include the following areas of activity:

- Creation and maintenance of a large digital library (3-4 Terabytes) in the areas of tobacco control, beginning with documents released through tobacco settlement and then expanding into other areas.
- Identification and development of tools to manage and navigate the massive amounts of data.
- Train interested parties, including students, and people in other areas of the country, about how to search and access the Tobacco center information.
- Use of the Library's existing knowledge of Tobacco documents and acknowledgement that it has played a key role in the management of Tobacco Control Research documents at UCSF, including the previous experienced gained from developing libraries from a paper environment and working with smaller digital library projects.

Concerns:

In its formal response to the Chair of the Academic Senate, the Committee expressed concern regarding the proposed use of Library common space for the Tobacco Center, especially the need to house 18 post-doctoral researchers in the library, utilizing almost 1600 square feet of Library space. The Committee agreed with the **concept** of the efficiency, utility and luxury (on this campus) of having all the researchers in one place but it was not convinced that the research would be so intimately connected with the digital archiving activities in the Library that all researchers would need to be located in the Library full time. The Committee felt strongly that much of the research likely to be done, would be policy research and that such research could be done just as easily from any computer anywhere (such as Laurel Heights).

The Committee recognized that there is value in the adjacency of the Center. However, the creation of a searchable database for the digitized tobacco documents, for example, is already underway and Library staff will do much of the work on the database, not Center staff. While there may be some ongoing collaborations between the Library and Center researchers with regard to any ongoing need to assess, and if necessary improve, the databases in order to



allow varied, sophisticated searches of the tobacco papers archive, the Committee remained unconvinced that the relationship between the Center post-docs and the Library staff mandated the requirement for co-location in the Library.

The Committee's evaluation of this proposal also included discussions about whether the four Schools and their students receive any benefit in return for the loss of access to common Library space. The Committee also discussed concerns that the Library will not see any type of net budgetary gain from any of the American Legacy Foundation (ALF) funds because a high percentage (or really all) of the ALF endowment monies earmarked for the Library will be required to be utilized solely for maintenance of the Tobacco center digital archives.

The Development of the Center for Instructional Technology (CIT)

The Center for Instructional Technology (CIT), which is intended to be a resource for all faculty developing and participating in web-based learning courses, was put into operation this year and is now up and running. With advise from a faculty committee the Library purchased WebCT, a tool used in the creation of online courses. This tool is currently used most heavily by the School of Nursing, which conducts six courses on the Internet. The Library is working closely with the School of Medicine as they plan to release the first phase of their digital curriculum in September 2001. It is anticipated that over time, other schools and academic programs will use the CIT, which has conducted outreach efforts to provide training for all interested faculty and staff. More information about WebCT and training opportunities is available from Brian Warling at warling@library.ucsf.edu.

Revision of Bylaws

The bylaws of the Library Committee were revised and submitted to the Academic Senate Committee on Rules and Jurisdiction for approval.

Systemwide Issues

During the academic year, various system-wide issues were discussed at System-Wide Library Planning and Advisory Committee (SLASIAC) meetings and the System-Wide Committee on Library. These topics were reported to the Committee by Lisa Bero, PhD and Christoph Schreiner, Ph.D., MD, respectively.

Library Space



The concern about space for Library materials was a major topic at the systemwide level of the Academic Senate. The Committee discussed at length the widely held assumption that, as materials are put into an electronic format, the need for actual library space is diminished. However, materials must still be archived and because electronic archiving is not always appropriate, space is still a necessary requirement for University Libraries. Issues raised include concerns that electronic archiving is not always able to provide safeguards against post-archiving alteration of documents and that there could be a potential for loss of documents due to technical error or faults.

At the system-wide level there have been calls for the formulation of a Resolution to support the need for more library space at each campus. At the UCSF campus, it is noted that projected library space provisions at Mission Bay are inadequate and should be augmented. Currently, about 6,000 square feet at Mission Bay are envisioned as Library space. However, recent developments in space assignment at Mission Bay may jeopardize even this modest allocation. The Committee believes it is critical that this allocation be secured and increased significantly.

The Committee believes that it is absolutely necessary that this issue be pursued vigorously by next year's Library Committee as Mission Bay planning is progressing rapidly.

The Replacement of the MELVYL Catalog System

The system mainframe supporting MELVYL, the electronic and associated databases including MEDLINE, will be obsolete soon. Therefore, an intense evaluation has taken place to find a suitable replacement. There will be a two-year "phase-out" period for the MELVYL catalogue system currently used by the UCSF library. A new web vendor has been selected and negotiations for this contract are in progress. MELVYL will be phased out of use by the end of 2002. The new system is anticipated to provide the same functionality as the old system with some added features.

The Medline system will also change and is scheduled to be transferred from the California Digital Library (CDL) to the PubMed system beginning in January, 2002. A prototype will be available in July, 2001. This project will be staffed by all individual campuses, along with the CDL.

At UCSF, both these changes are being supervised by Julia Kochi, Director, Digital Library, kochi@library.ucsf.edu

Collection Management Strategies in a Digital Environment



The Library Committee hosted Cecily Johns, Project Manager, Collection Management Initiative and UCSB Deputy University Librarian at its March meeting for a presentation on new collection management strategies.

Ms. Johns provided the Committee with information on developing collection management strategies and the recently awarded two-year grant project to the University of California funded by the Andrew W. Mellon Foundation.

The Mellon Foundation funded project will focus on four main aims:

1. Data collection to allow UC libraries to better evaluate library users and their needs by producing objective data on a variety of factors, including characteristics of research library users and uses, and characteristics of published journal literature that influence the acceptance of journal publications in digital form as substitutes for their print equivalents;
2. The impact on research library users relative to dependence on digital versions of scholarly journals;
3. Assessing the implications of the findings about UC library users and their needs for the purpose of identifying and formulating institutional policies, strategies and obligations for archiving of scholarly journals in print and digital form;
4. Assessing the implications of these findings for the purpose of identifying and formulating institutional strategies and programs to more effectively manage University print and digital collections.

Committee members endorsed the Library's participation in this project.

Full details of the project are available at:

www.slp.ucop.edu/initiatives/CMI_Proposal.htm

Other Issues

- The Library Committee heard from Julia Kochi, Director, UCSF Digital Library regarding the Public Key Infrastructure (PKI) authentication system to allow remote access to electronic journals and databases. Ms. Kochi indicated that the campus is working with Office of the President to implement this system but progress is slow. As an interim step the library implemented a proxy service in June 2000 ..
- The Committee supported a request to Judd King in the Office of the President for continued funding for the California Digital Library. Current funding represents only 2% of the overall UC library collection budget and is decreasing.



Issues for the 2001-2002 Academic Year

Suggested new and continuing topics for next year include:

- The 2000-2001 Committee will place Library space allocations at Mission Bay at the forefront of discussion by the 2001-2002 Committee. The Committee should engage in proactive advocacy of proposals to increase Library space allocation at Mission Bay and to this end, the Committee should coordinate their concerns with other Academic Senate Mission Bay Planning review and monitoring efforts.
- The creation and housing of the Tobacco Center in the Library will remain a topic of interest and importance to the Committee and discussions regarding its construction and organization should continue through and beyond its opening.
- The Library's contribution to the development of Information Technology resources on the UCSF campus has been exceptional in the 2000-2001 academic year, and will remain so in the future. It is expected that the 2001-2002 Committee will continue to take an active role in the discussion and support of future projects.

Respectfully submitted,

Library Committee

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